

**BOARD MEMBER QUALIFICATIONS  
- DECLARATION OF RESIDENCE**



Creating student success

**DECLARATION OF RESIDENCE**

CANADA  
PROVINCE OF MANITOBA  
TO WIT:

I, \_\_\_\_\_, of the City of Winnipeg in the Province of Manitoba, make oath and say  
(or solemnly affirm):

1. *That I was elected a school trustee of The River East Transcona School Division on the xxth day of October, 20xx.*
2. *That I understand I am required to be an actual resident of The River East Transcona School Division in order to qualify to be elected as a school trustee and in order to maintain my position as a school trustee pursuant to sections 22(1) and 39.8 of The Public Schools Act (Manitoba) (the "Act").*
3. *That I have reviewed section 1(1) of the Act and understand that "resident" is defined as a person living in a particular school division who has his chief place of abode or dwelling in that school division.*
4. *That I am an actual resident elector within The River East Transcona School Division pursuant to section 1(1) of the Act.*
5. *That my actual residence for the purposes of sections 1(1), 22(1) and 39.8 of the Act is (described specifically) \_\_\_\_\_.*
6. *That I understand that I can be a resident of only one place at a time.*
7. *That I hereby undertake to advise the Secretary-Treasurer of the River East Transcona School Division in writing, within 30 days, of any change of address from that listed in paragraph 5, herein.*
8. *That I understand that I cannot rely upon the notice provided in paragraph 7 of this Declaration of Residence as a bar to any recovery action undertaken by The River East Transcona School Division or as a defense to the improper receipt of any indemnity, allowance, equipment or any other benefit related to the office of school trustee.*
9. *That I understand that should my place of residence change such that I am no longer actually resident within The River East Transcona School Division I am no longer eligible or entitled to hold the position of school trustee within The River East Transcona School Division and I am no longer eligible to receive an indemnity, allowance, equipment or any other benefit related to the office of school trustee.*

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10. *That it is solely and exclusively my responsibility to notify the Secretary-Treasurer forthwith in writing upon my change of residency and that I will be responsible for reimbursement to The River East Transcona School Division, with interest, of any indemnity, allowance, equipment or any other benefit related to the office of school trustee.*
11. *That I understand that the obligation is solely and exclusively mine to provide a current and accurate Declaration of Residence to the Secretary-Treasurer should there be any change in my residency.*
12. *That I hereby authorize the Secretary-Treasurer and his staff or delegates to make such inquiries as necessary to verify the contents of this Declaration of Residence. I further undertake to sign any and all reasonable releases requested by the Secretary-Treasurer for the verification of this document.*
13. *That I understand that should I make false statements in this Declaration of Residence, or improperly receive an indemnity, allowance, equipment or any other benefit related to the office of school trustee, I could be subject to sanctions by The River East Transcona School Division, including having my seat declared vacant and/or subject to civil and criminal sanctions. Furthermore, I understand that if any of the information contained in this letter is false, I can be held accountable and penalized in a court of law.*
14. *That I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.*

SWORN (or AFFIRMED) before me at the City of )  
 Winnipeg in the Province of Manitoba this )  
 xxth day of \_\_\_\_\_, 20xx. )

\_\_\_\_\_  
 Signature of Declarant

\_\_\_\_\_  
 A Commissioner for Oaths in and for the Province  
 Of Manitoba.

Effective Date: March 20, 2018      Review Date: May 11, 2022  
 Amended Date:  
 Board Motion(s): 60/18  
 Legal/Cross Reference: