

WESTVIEW LUNCH PROGRAM
REGISTRATION FORM 2018/ 2019
****Due Monday, May 28, 2018****

FOR LUNCH PROGRAM USE ONLY

Student's Name		
Teacher's Name		
Room #		
<input type="checkbox"/> Full time	<input type="checkbox"/> Part Time	
Medical Concerns	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Are you registering more than one child in program? Yes or No
 (complete a separate form for each child)

CHILD'S NAME: Birth Date: Grade in 2018/19- 1 2 3 4 5
mm/dd/yyyy (circle one)

Address: Postal Code: Home Phone #:

MOTHER/Guardian #1 Name: Employer:

Day Time Phone #: Cell #: Email :

FATHER/Guardian #2 Name: Employer:

Day Time Phone #: Cell #: Email :

EMERGENCY CONTACT (Parents/Guardians will be contacted first):

Name: Relationship to Child:

Address: Phone # 1: #2:

SPECIAL INSTRUCTIONS FOR MY CHILD – i.e. Allergies, medications, medical (medical alert bracelet)

****Lunch Program staff maintain the confidentiality of all information pertaining to students and their Families.**

Please notify the Lunch Program Coordinator at 204-958-6412 immediately of any changes to the above information.

Registration Options

- Full Time: The student will be eating lunch at school every day
- Part Time: The student will be eating lunch at school on a less than full-time basis

All unpaid fees from the previous school year must be paid in full before registration for the 2018/ 2019 school will be accepted.

PAYMENT OPTIONS: (please check either Full-Time or Part-Time and the desired payment plan):

- Full-Time: 1 cheque/money order: \$186.00 per child, dated on or before September 1, 2018
- 10 post-dated cheques: \$18.60 per child per month, dated the 1st of each month September 2018-June 2019
- Part-Time: 1 cheque/money order: \$93.00 per child dated on or before September 1, 2018 – provides 93 days (approximately 1/2 of the school year) of eating lunch at school
- 1 cheque/money order: \$46.00 per child dated on or before September 1, 2018 – provides 46 days (approximately 1/4 of the school year) of eating lunch at school
- 1 cheque/money order: \$10.00 per child dated on or before September 1, 2018- provides 10 days (equivalent of one day per month) of eating lunch at school

***** Please purchase part-time days carefully as there are NO REFUNDS. *****

1. Please return a completed Registration Form for each child, along with the appropriate payment when applicable, to the School Office on or before **Monday, MAY 28, 2018**.
2. Place your registration forms and payment in a sealed envelope with your family name on the outside.
3. Make cheques or money orders payable to 'WESTVIEW LUNCH PROGRAM'. Receipts will be issued once payments have been processed by our financial institution.
4. Westview Lunch Program will be accepting the payment of user fees through **cheque or money order only**. If this is a concern, please contact the school Principal at (204) 958-6412.
5. Payment may be made by one (1) cheque or money order for all children in one family; individual cheques/money orders for each child are not required. Please note child's/children's names on the cheque/money order to ensure payment is applied correctly to each student.
6. Late payment will result in removal from the Lunch Program. Parents/guardians will need to make alternate supervision arrangements for the lunch break. All outstanding fees must be paid in full in order to access the program thereafter.
7. Please note that a **\$5.00 chargeback fee will be applied to all NSF cheques**.

ACKNOWLEDGEMENT

My child and I have gone over the attached Responsibilities of Students and we understand them. I understand that if they are not followed, my child may lose the privilege of participating in the Lunch Program. I have also read the attached Responsibilities of Parents and understand them.

Date

Parent /Guardian Name (please print)

Parent/Guardian Signature

I understand the rules of the Lunch Program and I promise to follow them.

Child's Name (please print)

Child's Signature

If you have any questions/concerns about the Lunch Program, please contact the Coordinator at (204) 958-6412.