



SHS Lunch Program Meeting

Nov 15, 2018

Attendees: Karen Netzel, Mike Fuellbrandt, Pam Alexander, Kathy Holmes, Krista Hemmett, Tim Hiebert, Tannis Sitarz, Robert Fraser

- Call to Order
 - 5:30 PM
- Karen Netzel report
 - Enrollment - 60 left to collect
Would like to change to a September enrollment instead of Spring.
Hopefully less chasing for fees and cleaner for finance to keep within school year.
 - Staffing
 - 14 Supervisors + Karen Netzel (School provides one teacher supervisor)
 - 4 Casuals
 - Karen has someone she will contact and set up interview with if they are interested and she will ask Julie if she will be permanent to increase supervisors to 16.
 - Training is complete. Everyone is up to date.
- Admin
 - Enrollment is up.
 - Will discuss with Karen and meet with supervisors to discuss the school matrix and get everyone using the same language for positive behavior reinforcement.
- Treasurer
 - \$530 left in budget for first aide. Currently \$1400 profit and some cheques remain uncashed.
- Old Business
 - Audit is complete.
 - Karen will purchase walkie talkies
 - Tanis will let Robert know the Photocopying cost so we can pay for it
- New Business
 - Tim motioned to remove Sherri Black as signatory with Cambrien Credit Union. Kathy seconded the motion.
 - Tim motioned to add Pam Alexander as signatory with Cambrien Credit Union. Krista seconded the motion.
 - Gift cards will be purchased by Mike for the staff for Christmas. (may need more if hire more staff) 16 X \$30.00 and 4 X \$15.00.
16 = 14 supervisors plus Karen and Robert, 4 = casuals
 - Discussed recess equipment. Will discuss at next meeting and see if there is a need in winter or wait for Spring.
 - Discussed having extra mitts on hand for students without or lost. Good idea. Can discuss more next meeting.
- Meeting Adjourned 6:15 pm, next meeting January 10, 2019 @ 5:30 pm