



River East Collegiate

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May 18, 2022

Congratulations REC Class of 2022

Convocation at River East Collegiate will occur on Monday, June 27, 2022. We will have multiple smaller ceremonies of up to twelve (12) students that will last approximately one hour. These ceremonies will be held at the school and each graduate will be able to invite up to 8 guests. Graduating students will be able to consult with family and friends before requesting a time for the ceremony. Conference Manager will be made available on Wednesday, May 25 and must be completed by May 31, 2022. We will confirm the time in early June.

Link for Conference Manager -

We look forward to celebrating with you.

REC Admin

To book your appointments, follow these steps:

1. Open a browser window and go to: <https://retsd.schoolsoft.com>
2. If you already have an account, login with your email address and proceed to step 5.
3. If you do not have an account set up, click on the "Parent" tab
4. Choose "add Parent" and fill in the information requested for you and your children
5. Select "Book Conference"
6. From the Available conference sessions drop down "Select a Session" Choose any available time slot.
7. Select Gym Commencement. Click "NEXT"
8. Select an open time slot in that session then click "SUBMIT"
9. Provide information that is required and click "SUBMIT"
10. Review your appointment times on the right side of the screen and log out. You will receive email confirmation of your appointments.