

# Robert Andrews School

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Dear Parents/Guardians,

For years we have sent printed report cards home with students. As with so many aspects in our day-to-day life, there is now “an app for that”! River East Transcona School Division is excited to introduce Parent Portal— an online tool that provides quick and confidential access to your son’s or daughter’s important school information.

The RETSD Parent Portal allows you to see your child’s attendance, course schedule, fees and billing, report cards and busing information. In the future, we hope the site will expand to include other information that enables you to stay connected to your child’s school experience.

**Enclosed with your son’s or daughter’s Trimester 1 report card, you will find a memo providing you with the personal information you will need to access your page on the Parent Portal.** Click the “Parent Portal” link on the top right hand corner of our school’s webpage or download the app for IOS and Google Play Applications called “Tyler SIS Student 360”. Once you are on your personal Parent Portal page, you will be able to view the following:



**Attendance:** We record attendance at the first class of the morning and the first class of the afternoon. This area of the parent portal shows your child’s attendance and absences.



**Course Schedule:** This shows your child’s schedule for the current term.



**Fees & Billing:** School fees are collected for a variety of purposes. This shows a record of what’s been paid and what may still be owing.



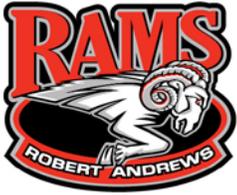
**Student Portfolio (report card):** This is where you will find your son’s or daughter’s latest report card. This Portfolio will hold an updated record of report cards moving forward.



**Transportation:** For students taking the bus, this is where you will see pick up/drop off times and bus numbers.

Please be assured, teachers are the only ones with access to upload these records onto your child’s site. As users, it is important to know the Parent Portal is an encrypted site protected by the password you choose. You can change the password as often as you wish. **Please note: You will have a separate account including login name and password for each RESTD student in your family.**

**Going forward, for Trimesters 2 and 3, and in following years, your son’s or daughter’s report card will only be able to be viewed and printed via the Parent Portal.** Should you require a printed copy of a report card, please call the school and we will provide one to you.



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For up-to-date notices about school and classroom activities and other important information please continue to visit our school website and your son's or daughter's teachers' websites.

We hope you will find it helpful to have online access to your child's school information. Active parental involvement and support is key to a student's academic and social success. Thank you for your support of this initiative.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Stoesz".

T. Stoesz  
Principal