



Princess Margaret School

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Principal: Ms. S. Kostecki | Vice-principal: Ms. C. Nick-Johnson

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November 2017

Dear Parents and Guardians,

For years, we have sent printed report cards home with students. As with so many aspects in our day to day life, there is now an app for that! River East Transcona School Division is excited to introduce **Parent Portal**, which is an online tool that provides quick and confidential access to your son or daughter's important school information.

The RETSD Parent Portal allows you to see your child's report cards and busing information. In the future, we hope the site will expand to include other information that enables you to stay connected to your child's school experience.

Along with your son or daughter's Trimester 1 report card, you will find a memo providing you with the personal information you will need to access your page on the Parent Portal. Click the "Parent Portal" link on the top right hand corner of our school's webpage or download the app for IOS and Google Play Applications called "Tyler SIS Student 360". Once you are there, you will be able to view the following:



Student Portfolio (report card): This is where you will find your son or daughter's latest report card. We will keep an updated record of report cards moving forward.



Transportation: For students taking the bus, this is where you will see pick up/drop off times and bus numbers.

Please be assured that Teachers are the only ones with access to upload these records onto your child's site. As users, it is important to know the Parent Portal is an encrypted site protected by the password you choose. You can change the password as often as you wish. **Please note: You will have a separate account including login name and password for each RETSD student in your family.**

Going forward, your son or daughter's report card will only be able to be viewed and printed via the Parent Portal. Should you require a printed copy of a report card, please call the school and we will provide one to you.

For up to date notices about school and classroom activities and other important information please continue to visit our school website and your son or daughter's Teachers' websites.

We hope you will find it helpful to have online access to your child's school information. Active parental involvement and support is key to a student's academic and social success. Thank you for your support of this initiative.

Please note that printed report cards for Princess Margaret School will go home on Friday November 24, 2017 but the Parent Portal will be active starting on Friday December 1, 2017.

Sincerely,

Ms. S. Kostecki
Principal

Princess Margaret School
367 Hawthorne Avenue Winnipeg MB R2G 0H6

11/15/2017

To: **Name of Parent or Guardian**
Student Name: **Name of Student**
Home Room: **Name of Teacher**

Welcome to the RETSD Parent Portal

We are pleased to offer this service so you can stay up to date with your student's information. The Parent Portal offers secure, real-time access to school information concerning your student. This information can be accessed with a computer and an Internet connection. It is compatible with Microsoft Edge, Internet Explorer and Google Chrome. Your computer will need to have Adobe Acrobat installed to view the report card documents. This can be downloaded for free from: <https://get.adobe.com/reader/>

The website location : <https://tyler.retsd.mb.ca/TSI Live 360/>
Parent/Guardian Username: **a.abcdef**
Initial Password: **123456**
Associated Email Address: **a.abcdef@hotmail.com**

Going forward, it's important to note your son or daughter's report card will only be able to be viewed and printed via the parent portal. Should you require a printed copy of a report card, please call the school and we will provide one to you.

We encourage you to view an introductory video and answers to frequently asked questions at: <http://retsdb.ca/Pages/Parent-Portal-Videos.aspx>