



# Murdoch MacKay Collegiate

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April 8, 2019

Dear Parents/Guardians:

**Re: Student/Parent/Teacher Conferences (SPTC)**

Student/Parent/Teacher conferences will be held on Thursday, April 25 from 5:00 to 8:00 p.m. The SPTC is an excellent way for parents/guardians to become actively involved in the education of their children and we strongly encourage you to take advantage of this opportunity. The conference time provides an opportunity to meet with subject teachers to discuss strategies for improvement and to celebrate student successes.

We are pleased to be using the Conference Manager to schedule Student/Parent/Teacher conferences using the Internet. Further information and instructions can be found on the reverse side of this sheet. If you do not have Internet access, you are welcome to contact the school office, and we will schedule your conferences on your behalf.

The site will be open from April 15, 2019 at 1:00 p.m. until 12:00 noon on April 25, 2019. If you miss the opportunity to pre-book, you are welcome to come out to the evening. Teacher's schedules will be posted on their door, so you can see if there are any spots available to meet. Should you be unable to attend this conference evening, please be sure to contact your child's teacher to discuss student progress at your convenience.

Yours truly,

J. Muller  
Principal

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