



École Munroe Middle School

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June 14, 2021

Hello, Bienvenue Families!

We are excited that you are joining the École Munroe Middle School Mustang family for the 21-22 school year!

Families and students will be able to access their 2021-22 schedule after July 1, 2021, via the Parent Portal. Parents can log into the Parent Portal and click on the schedule tab. The class named ATT.PM is the student's homeroom. Grade 6 classroom placements are decided in consultation with sending schools. Grade 7 and 8 classroom placements are decided through meetings and recommendations with current teachers, resource teachers, the guidance councillor and administration. Academic needs, social connections and well-being inform these decisions with the goal of creating balanced learning environments, supportive of all student's needs. A reminder that band and art commitments are for the entire year.

Students are asked to report to school on **Wednesday, September 8**. We have a staggered entry at Munroe.

Grade 6 students are to arrive at school between 8:25 and 8:35 a.m. to meet their teachers on the front lawn of the school. Pylons will be marked with teacher's names to help you find your place. Currently, we are not considering the use of lockers due to health and safety restrictions. Once in the classrooms, opening day orientation to École Munroe Middle School will begin. Supplies students need are listed below as is the school fee and it's break down. Following the orientation, the students will follow their scheduled timetable with dismissal at 3:15 p.m.

Grade 7 and 8 students report in the afternoon and should begin gathering no earlier than 12:05 pm.

The end of day bell rings at 3:15 and students will be dismissed at that time.

Students are asked to please bring their student fees by Friday, September 10. We will use funds to purchase consumable supplies which will be provide to students in class. This fee also includes the band/art fee, some fees/materials required for special events/programming, an Orange Shirt Day t-shirt, and agenda. See the list below.

General School Information:

The school day begins at 8:35 a.m. Students should not arrive before 8:25 as this is when teachers arrive on duty. The day ends at 3:15 p.m. The lunch break is from 11:25 a.m. to 12:15 p.m. During the lunch break, students remain in their classrooms to eat and will be supervised by teachers on duty. In

consideration of a sustainable environment, we encourage a litter free lunch. Please use lunch kits and thermoses if you would like to send your child with a hot lunch. Due to health concerns this year, we eliminated the use of microwaves. This has resulted in all students having their food available immediately, conservation of energy and created a cleaner shared eating area.

Our school operates with three reporting periods. Our first report card will be available on the Parent Portal on Tuesday, November 23rd, 2021. Our first Student conferences will take place on November 24th and 25th from 4:00 to 6:30 pm. We will be holding conferences in a hybrid of in-person and on-line platforms to help accommodate families.

Munroe is a device friendly school. This can be a big change for our incoming students, and as such we encourage parents and students to have conversations around the idea of bringing a device to school prior to this taking place. All students need to be responsible for their device while at school and should use it in an appropriate manner. Teachers will clearly communicate how devices may be used as defined by our school wide Digital Citizenship expectations. Our expectations align with the **Divisional Policy** on student owned devices (**JICJ**) which can be found on the RETSD webpage. Munroe is not responsible for lost or stolen devices. If devices are being used inappropriately, in contradiction to class, school or divisional device expectations, students will be asked to turn their device in to the teacher or the administration for the remainder of the day. Guardians will receive a call when this occurs.

Student use of ECD (cell phones, iPods, laptops, tablets etc.) are permitted during the school day when directed by the teacher for learning purposes. It is expected that students put their ECD's away upon entering the building. They will be turned off, stored in a classroom "parking lot" or stored in their backpacks. Further, ECD's are not permitted while on divisional transportation, or during school sponsored trips. It is expected that parent communication with students will occur through the office. Students are permitted to use their ECD's during the lunch hour once outside, however, we encourage putting devices away to enjoy the time to connect with friends and play.

Grade 6 students are to remain on the property for lunch unless they regularly go home. If families are picking up grade 6 students for lunch, appointments or if there is a change in practice, please notify the office to indicate their absence.

Grade 7 and 8 students have the option to leave the property for lunch. We highly encourage students to remain at the school for lunch and encourage participation in lunch time activities.

Please note, we encourage families to send a pre-made lunch to limit the amount of people in and out of the building during the learning day. If you have any questions around our lunch hour and/or device policies, please feel free to contact the school for more information.

If you are driving your student to school, please drop them off in the back parking lot area and exit immediately. No parking is available for parents as all spots are reserved for paying staff. Students can also be dropped off on a side street and walk. Please note there is no parking or

drop off zone on Munroe Ave in front of the school. All students should cross at the lights on the corner if being dropped off on the south side of the street.

We send home many updates via email during the year. Please make sure you make us aware of any email changes. If you find you are not receiving emails, call the school to verify information and check your junk folder to see if your emails are going there. If you read emails from your cell phone, please make sure you download the Adobe App as we send out information on PDF files.

Sincerely,

Carolyn Nazeravich
Principal

Derrick Pokrant
Vice Principal

2021-2022 Student Supply List for all grades:

PLEASE NOTE:

- *All items should be labeled with student's name.*
- *We are not aware if students will need phys. Ed clothes until August.*
 - ★ Safety goggles
 - ★ 1 Water bottle
 - ★ 2 Kleenex boxes
 - ★ Headphones / Earbuds
 - ★ Backpack
 - ★ Indoor shoes once students begin wearing boots.

Teachers will purchase all consumables and distribute them on an as needed basis.

2021-2022 Student Fees:

Art – \$25.00 for art kit **OR** Band - \$25.00

Agendas – French **OR** English – \$8.00

Munroe Orange Shirt Day shirt – \$12.00

Classroom consumables/materials/fees for special events – \$35.00

TOTAL: \$80.00

Families are invited to pay their student fees in advance of next year by accessing the RETSD Parent Portal.

Year books will also be available for pre-order this year. We are setting up a new system for this so that you can connect directly with the Yearbook publisher. More information will be forthcoming concerning yearbooks.