

## **RETS**

### **DIVISION-WIDE RULES**

- No bullying, including cyber-bullying, or abusing physically, sexually, or psychologically—orally, in writing, or otherwise.
- No inappropriate use of electronic mail, the Internet, digital cameras, cell phones, cell phones equipped with digital cameras, text messaging sent by cell phone or pager, and other personal electronic communication devices, including accessing, uploading, downloading or distributing material that the school has determined objectionable, students taking photos, video recordings and images of staff or students on school property without the permission of authorized school personnel.
- Cell phones/pagers are not to be on nor are they to be visible in class without the permission of authorized school personnel.
- No use of peanuts, peanut butter, peanut oil, nuts, and products containing them.
- No smoking on school property
- Students are not to purchase, use, possess, sell or distribute alcohol/drugs while at school. Also, students are not to be knowingly present when another student is using, in possession of or consuming alcohol/drugs.

# **MILES MACDONELL COLLEGIATE**

## **SMOKING POLICY**

The River East Transcona School Division is a smoke free environment.

Out of the consideration for the health and well-being of students, staff, parents, and community members, smoking and/or the use of tobacco products is prohibited on all school division property, including all buildings, grounds, and vehicles on school property.

RETSD high school students who violate the above RETSD smoking policy, will receive the following consequences:

1<sup>st</sup> Offense:

- Official warning (optional) – student's name is documented.

2<sup>nd</sup> Offense:

- One Day Out-of School Suspension

3<sup>rd</sup> Offense

- Two Day Out of School Suspension

## **MILES MACDONELL COLLEGIATE CELL PHONE POLICY**

**The RETSD policy** states that all electronic devices, including cell phones, must be kept out of sight and turned off while on divisional transportation, during school programs/presentations and in the classroom except when used with prior permission of the teacher for the purpose of calendaring, calculating, note taking or other activities as directed by the teacher. School officials, including classroom teachers, may confiscate electronic communications devices from students if they are used for unauthorized purposes or at unauthorized times.

**At Miles Macdonell Collegiate**, if a student uses a cell phone for unauthorized purposes or at unauthorized times the cell phone is to be confiscated. For second and additional offenses, confiscated phones will be turned into Janet McLaren.

**A first offense** will require that the student pick up their phone from their teacher at the end of class.

**A second offense** will require that students pick up their phone from an administrator at the end of the school day (3:15 p.m.).

**A third offense** will be the same as the second offense. They must also turn their phone into the office for the following day.

**A fourth offense** will result in administration contacting a family member to pick up the phone. (If the student is 18 years of age or older, a consequence will be given instead of contacting a family member).

**A fifth and additional offenses** will result in a consequence by school administration (e.g. In-school Suspension).

**Students who do not turn over their phone when requested are to be referred to the office.** Parents will be contacted and a consequence will be issued by administration for insubordination.

NOTE: Under extenuating circumstances, the administration may give permission for a student to have their phone on in class (e.g. Family emergency). In this case, affected teachers will be informed.

NOTE: If it appears that a student's phone rings by accident while out of sight (e.g. pocket, purse), the teacher will issue a warning.

NOTE: Cell phones are not to be on person during a tests or exams. If this is the case, the assumption is that the cell phone was used for a dishonest reason resulting in a consequence from administration.

# **MILES MACDONELL COLLEGIATE**

## **SCHOOL-WIDE RULES**

- Students are to abide by the Dress Code.
- Food or drink is only allowed in a Computer Lab if kept in the designated area.
- Students are not allowed to use aerosol or air born scented products anywhere in the school, except for the Cosmo Lab.
- Students are to use appropriate language in and around the school at all times.
- Students are expected to be in the library, cafeteria or seated in the tunnel during their spare. Students are not to loiter in the hallways or entrance ways.

# MILES MACDONELL COLLEGIATE

## STUDENT DRESS CODE

Clothing should reflect our code of good taste and respect and not be a source of distraction to the academic atmosphere of our school. Students demonstrate integrity by dressing appropriately for school as they would if they were working for an informal business (golf course, McDonald's, Tim Horton's, etc.). Parents and students are responsible for appropriate student attire.

In keeping with the division's objective to make all students and staff feel safe, welcome and comfortable in The River East Transcona School Division, clothing and personal items must not be decorated with images or lettering that would be offensive to students, staff, or the public. With this in mind, the following dress code is in effect:

- Clothing which covers the chest, shoulders (3 fingers), back, and midriff is considered appropriate.
- Shirt/top must touch pants/skirt at the hipline or waistline at all times.
- Clothing needs to conceal the undergarments at all times (including when bending down).
- The minimum length for skirts is to the mid-thigh line.
- Shorts must be of appropriate and respectable length.
- Transparent clothing is considered appropriate only if clothing underneath follows the dress code above.

In keeping with the objective to keep everyone safe, welcome, and comfortable at Miles Macdonell Collegiate, the following is in effect:

- All headwear including **hats, caps, toques, hoods, or bandannas** are to be removed while in the school, except religious headwear.

School staff will have the authority to address inappropriate attire in their schools. Persons wearing inappropriate clothing may be sent home by administration!

\*To be posted in classrooms

# School-Wide Rules

## Consequences

- **Strong scented products/peanut products**
  - **Teachable moment** - Teacher needs to address this issue by outlining the health and safety concerns.
  - **Ongoing offences** - Report to the office.
  
- **Dress code**
  - **Needs to be addressed by all staff members.**
    - **1<sup>st</sup> – Teachable moment**
      - “You are in violation of the dress code”  
(Refer to the poster)
      - Give the student an opportunity to correct (zip up, cover up, change top)
    - **Ongoing** – Refer to the counselor’s office (clothing provided, change top, etc.)
    - **If the student refuses**, refer to the office – sent home (parents contacted)
  
- **Inappropriate Language**
  - **Teachable moment**
    - If a student is using inappropriate language as part of an “everyday” conversation, all staff need to address this issue.  
(e.g. *“Buckeyes don’t speak that way...”*)
  - **Office referral**
    - Despite staff interventions, the student continues to use inappropriate language in the hallway, classroom, etc.
    - Offensive/aggressive/abusive inappropriate language directed at another student(s). Report to the office immediately.

\*\* Any act of insubordination should be reported to the office as soon as possible so that administration can deal with the issue promptly.