

# SUMMER MAILOUT INFORMATION FOR MMC

## 1. CREDIT REQUIREMENTS

For students graduating in June 2018, **30** credits will be required.  
All Grade 12 graduating students must have a minimum of five, **40** level courses to graduate.

### REGULAR ACADEMIC GRADUATION REQUIREMENTS

GRADE 9		GRADE 10	
Compulsory	(5 cr.)	Compulsory	(5 cr.)
English	1 cr.	English	1 cr.
Social Studies	1 cr.	Geography	1 cr.
Mathematics	1 cr.	Mathematics	1 cr.
Science	1 cr.	Science	1 cr.
Physical Education	1 cr.	Physical Education	1 cr.
Options	3 credits	Options	3 credits
8 credits		8 credits	

GRADE 11		GRADE 12	
Compulsory	(5 cr.)	Compulsory	(5 cr.)
English	1 cr.	English	1 cr.
Mathematics	1 cr.	Mathematics	1 cr.
Canadian History	1 cr.	Additional Grade 12 (min) Course	2 cr.
Science (RETSD)	1 cr.		
Physical Education	1 cr.	Physical Education	1 cr.
Options	Min 2 credits	Options	2 credits
7 credits		7 credits	

### FRENCH IMMERSION GRADUATION REQUIREMENTS

GRADE 9		GRADE 10	
Compulsory	(6 cr.)	Compulsory	(6 cr.)
Français	1 cr.	Français	1 cr.
English	1 cr.	English	1 cr.
Mathématiques	1 cr.	Mathématiques	1 cr.
Sciences de la nature	1 cr.	Sciences de la nature	1 cr.
Sciences Humaines	1 cr.	Géographie	1 cr.
Physical Education	1 cr.	Physical Education	1 cr.
Options	2 credits	Options	min 2 credits
8 credits: min. 4 credits in FI Program		8 credits: min. 4 credits in FI Program	

GRADE 11		GRADE 12	
Compulsory	(6cr.)	Compulsory	(5cr.)
Français	1 cr.	Français	1 cr.
English	1 cr.	English	1 cr.
Mathématiques	1 cr.	Mathématiques	1 cr.
Chimie/Physique/Biologie	1 cr.	Additional Gr. 12 credit taught in the French language	1 cr.
Histoire Canadienne	1 cr.	Physical Education	1 cr.
Physical Education	1 cr.	Options	2 credits
Options	1 cr.		
7 credits: min. of 3 credits in the FI program		7 credits: min. of 3 credits in the FI program	

**To Graduate with a Provincial French Immersion Diploma,**  
**A student must earn 14 credits in French Immersion courses, including Français 10F, 20F, 30S and 40S.**  
**Students require the following French Immersion credits: 4 grade 9 credits, 4 grade 10 credits, 3 grade 11 credits, and 3 grade 12 credits**

**VOCATIONAL EDUCATION GRADUATION REQUIREMENTS - COSMETOLOGY**

GRADE 9		GRADE 10	
Compulsory	(5cr.)	Compulsory	(5 cr.)
English	1 cr.	English	1 cr.
Social Studies	1 cr.	Geography	1 cr.
Mathematics	1 cr.	Mathematics	1 cr.
Science	1 cr.	Science	1 cr.
Physical Education	1 cr.	Physical Education	1 cr.
Options	3 credits	Cosmetology (Hair Styling)	4 credits
8 credits		9 credits	

GRADE 11		GRADE 12	
Compulsory	(4 cr.)	Compulsory	(3 cr.)
English	1 cr.	English	1 cr.
Mathematics	1 cr.	Mathematics	1 cr.
Canadian History	1 cr.	Physical Education	1 cr.
Physical Education	1 cr.	Cosmetology (Hair Styling)	4 cr.
Cosmetology (Hair Styling)	4 cr.		
8 credits		7 credits	

## 2. TEACHER ADVISOR PROGRAM

Each student is assigned to a Teacher Advisor. It is the responsibility of the Teacher Advisor to assist his/her students in all matters pertaining to a successful high school experience.

The Teacher Advisor meets with the students in their Teacher Advisor group. This time is very important and ALL students are expected to attend their Teacher Advisor meetings. ATTENDANCE is recorded as if it were a regular class.

Parents can contact their son/daughter's Teacher Advisor regarding questions or concerns related to attendance, personal/social matters, and academic progress.

## 3. SCHOOL HOURS

Regular Day	TA Meeting Day	Staff Meeting
Slot 1 8:25 – 9:40	Slot 1 8:25 – 9:30	<b>Early Dismissal Day</b>
Slot 2 9:45 – 10:50	Slot 2 9:35 – 10:35	Slot 1 8:25 – 9:35
Slot 3 10:55 – 12:00	<b>TA Mtg 10:40 – 11:05</b>	Slot 2 9:40 – 10:35
Lunch 12:00 – 12:55	Slot 3 11:10 – 12:10	Slot 3 10:40 – 11:35
Slot 4 1:00 – 2:05	Lunch 12:10 – 1:05	Lunch 11:35 – 12:30
Slot 5 2:10 – 3:15	Slot 4 1:10 – 2:10	Slot 4 12:35 – 1:30
	Slot 5 2:15 – 3:15	Slot 5 1:35 – 2:30

## 4. ASSESSMENT PROTOCOL

### River East Transcona School Division Assessment Protocol

River East Transcona School Division recognizes that assessment promotes student, parent, teacher and system learning. Through the use of validated assessment practices and procedures, teachers will enhance and promote learning, growth and development for all students in an inclusive educational environment.

Assessment for Learning (Formative) is the process of seeking and interpreting evidence for use by learners and their teachers. Formative assessment communicates growth and progress to students and teachers. It helps students monitor their learning over time and assists in the identification of student needs and interventions. This process informs classroom instruction and occurs constantly during the learning process.

Assessment of Learning (Summative) is the summarized information collected about learning. It allows opportunities for communication and reporting to the parent/guardian community. This process enables teachers to monitor student performance.

#### Assessment is outcome-based

- Students are assessed on their evidence of meeting the learning outcomes which are consistent with provincial and divisional targets and criteria.

#### Assessment is balanced, multi-faceted, equitable and fair

- Assessment is differentiated and includes a variety of methods to support students in reaching the learning outcomes.
- Assessment provides students with sufficient opportunity to demonstrate knowledge, skills, attitudes or behaviours.

## Academic Responsibility

The River East Transcona School Division believes that students, in collaboration with parents/guardians and teachers are responsible for providing evidence of their learning within established reasonable timelines. These timelines should not extend beyond the close of instruction in a semester.

Teachers will establish and clearly communicate expectations and timelines regarding assessment tasks for students who have not completed work or who have submitted work late.

Teachers may support students with the following strategies:

- Conference with student
- Develop a work completion agreement with student
- Provide appropriate supports
- Require student to complete the missing work (or an alternate assessment task) within a supervised setting
- Provide differentiated or adapted assessment tasks to accommodate learning needs

If the student has not taken advantage of the above opportunities provided by the teacher, the teacher may deduct marks to a maximum of 5% per assessment task.

Tasks not handed in by the end of a reporting period will be coded “NHI” (not handed in). This code scores as zero but may be replaced as students successfully arrange an alternate way of demonstrating their ability to meet the learning outcomes within a defined timeline.

Tasks handed in that show no evidence of meeting the learning outcomes will be coded as zero.

## Academic Honesty

Students will understand that the tests/exams they complete and the assignments they submit as evidence of learning must be wholly their own work.

Plagiarism, copying, cheating, not citing sources, lying are not acceptable. Teachers, Department Heads and School Administration will respond appropriately to incidents of academic dishonesty.

The following progressive steps may be considered in response to academic dishonesty:

- Conference with the student
- Contact parents
- Request student to redo the work or alternate assessment task honestly
- Enforce other disciplinary measures
- Deduct marks. Teachers in collaboration with Department Heads will determine which outcomes have been legitimately met but enter a grade of zero for those outcomes that have been compromised.
- Document the incident in the student’s file

Whatever the response, students should be expected to complete the work in an honest way.

## Communication of Assessment Protocol

- Teachers will provide course and grading outlines at the start of their programs in the opening course syllabus.

During the 2017-2018 school year, report cards will be posted on the parent portal

November 20, 2017	Mid Term	Semester 1
February 9, 2018	Final	Semester 1
April 19, 2018	Mid Term	Semester 2
June 26, 2018	Gr. 12 Final	Semester 2
June 29, 2018	Gr. 9/10/11 Final	Semester 2

### Interim Report:

Teachers will contact parents of those students experiencing difficulty by mid-October in the first semester and by mid-March in the second semester.

### Mid-Term & Final Report:

All students will receive the standardized provincial report card at mid-term and end-term. Evidence of student learning will be reported with a percentage. Learning Behaviours will be indicated by teachers in the areas of *personal management skills, active participation in learning, social responsibility, and engagement in using French*. There will also be anecdotal comments included which focus on strengths, challenges, and next steps.

## **5. PARENT/STUDENT/TEACHER CONFERENCES**

Following the first mid-term reporting period in each semester, Parent/Student/Teacher Conferences are held. We believe that student success is supported by a strong partnership of students, staff and parents communicating and working together. To help empower students and have them take responsibility for their learning, students attend these conferences, along with parents and play an integral role in developing plans for academic success.

## **6. RIVER EAST TRANSCONA SCHOOL DIVISION SENIOR YEARS ATTENDANCE POLICY**

The River East Transcona School Division believes that regular attendance and punctuality are positive behaviors that should be fostered in our school system. Regular attendance is necessary for a student to gain the full benefits of educational instruction.

Under the Manitoba Public Schools Act, a child must attend school regularly until the age of eighteen. A student who refuses to attend or is habitually absent from school is guilty of an offense under the Manitoba Public Schools Act. The parent/guardian must ensure that their son/daughter is in school, otherwise is guilty of an offense under the Public Schools Act.

### **Responsibility for Attendance**

Responsibility for attendance rests jointly with the student and his/her parents/guardians.

#### Absences

- a) Student absences are categorized as:
  - I. Excused

- II. Explained
- III. Unexplained
- b) Absences are considered Excused if the activity is initiated by the school. Excused absences may include field trips, sport trips, special group trips, conferences, suspensions, etc.
- c) Absences are considered Explained if they are for unavoidable cause and are supported by a written note or telephone call from a parent/guardian.
- d) An Unexplained absence is an act of truancy.

### **Attendance Protocol**

- a) Attendance will be taken and recorded by teachers on a period-by-period basis each day.
- b) Where the parent/guardian has determined that the student must be absent from school, the parent/guardian must inform the school prior to the scheduled time for that class or no later than one day immediately after the student's return to school. Students who are 18 years of age may phone in their own absence reasons.
- c) In the case of long-term illness, the student's absences must be supported by a medical certificate.

### **Absences**

- a) A tiered intervention attendance support model will be used to assist students and parents when students are not attending class as required by the *Manitoba Public Schools Act*.
- b) Where exceptional circumstances warrant, such as a documented chronic illness, the school administration may grant an extension to students who have accumulated excessive absences allowed under this policy.
- c) Where a student misses a test/examination due to an Unexplained/Excused absence, alternate arrangements will be made by the student/teacher/administration. Where a final examination is missed due to illness, a medical certificate is required.
- d) Where a student is suspended from school, each day of the suspension will be recorded/counted as an excused absence for attendance purposes. While the suspension is in effect, the student will not be allowed to participate in extra-curricular or school sponsored activities. Tests/Exams may be administered at an alternate time/location as determined by school personnel.

### **Lates**

A late is defined as arriving at the classroom after the scheduled beginning of instruction. Students are expected to be punctual for all classes. A student who arrives at class late not only loses valuable instruction time, but also disrupts the learning of others. Students who arrive 40 minutes or more after class start will not be permitted entry unless they present a note from the office.

- a) Upon the 8<sup>th</sup> late, the student/parent/guardian will be notified by the teacher.
- b) Upon the 12<sup>th</sup> late, appropriate action will be taken by the school to include but not limited to detention and in-school suspension. Additional lates will result in more significant consequences.

Miles Macdonell has a dedicated line for attendance. Parents and/or guardians are requested to contact us at **204-663-4068** by 8:30 a.m. of the morning that their son or daughter will be absent from school. This line has a 24 hour answering machine.

An automated dialer will call to inform parents/guardians of any Unexplained Absences. If students or parents feel that this information is inaccurate, parents are encouraged to contact the school office at **204-667-1103** to express their concern.

## 7. SCHOOL SUPPLIES LIST

There is no supply list provided for High School students. Students should attend the first day with the basic supplies: pen, pencil, notebook and/or binder with paper. Teachers of each individual course will indicate to the students **what other supplies they may need for the duration of that course.**

Textbooks will be issued to the students by the subject teachers. These textbooks are the property of Miles Macdonell and must be returned at the end of the course. ***Students will be charged for texts that are excessively damaged or are not returned.***

## 8. TECHNOLOGY

At Miles Macdonell, the staff has shown great initiative in the implementation of technology into the curriculum. Our move in this direction has been taken in order to improve the quality of our educational programming and to keep us current with the expectations in the workplace. All teachers are continuing efforts to integrate technology into their instruction and assessment practices.

A Computer Center for school use is available in the library before school, during the day, and after school.

## 9. EXTRA-CURRICULAR PROGRAM

At MMC we have an active and vibrant extra curricular program. Students, please listen for activities as they are announced and **“get involved!”** Parents/Guardians, please encourage your sons and daughters to participate. Involvement in the “extras” of school life makes school more interesting and more fun! There will be a **Club Fair** in Gym B at lunch on Friday, September 15<sup>th</sup> for students to learn what opportunities are available for them to participate.

## 10. PARENT/GUARDIAN ADVISORY COUNCIL (PAC)

We are very interested in continuing with an Advisory Council again this year. It is helpful to us to have your input into the education of your sons and/or daughters. This group would meet several times over the course of the year to discuss issues relevant to high school. The first meeting will be held on Tuesday, September 19<sup>th</sup>, 2017 at 6:30 p.m. in the school library.

## 11. STUDENTS WHO TURN 18 YEARS OF AGE

It is important for students and parents to understand that students who turn 18 years of age while attending school are required on the day of their 18<sup>th</sup> birthday, to provide consent for the staff of Miles Macdonell Collegiate to continue to contact parents regarding matters of attendance, academic progress, behaviour, and finances.

## 12. RIVER EAST TRANSCONA SCHOOL DIVISION DRESS CODE

Clothing should reflect our code of good taste and respect and not be a source of distraction to the academic atmosphere of our school. Students demonstrate integrity by dressing appropriately for school as they would if they were working for an informal business (golf course, McDonald's, Tim Hortons, etc.). Parents and students are responsible for appropriate student attire.

In keeping with the division's objective to make all students and staff feel safe, welcome and comfortable in River East Transcona School Division, clothing and personal items must not be decorated with images or lettering that would be offensive to students, staff, or the public. With this in mind, the following dress code is in effect:

- Clothing which covers the chest, shoulders (3 fingers in width), back, and midriff is considered appropriate.
- Shirt/top must touch pants/skirt at the hipline or waistline at all times.
- Clothing needs to conceal the undergarments at all times (including when bending down).
- The minimum length for skirts is to the mid-thigh line.
- Shorts must be of appropriate and respectable length.
- Transparent clothing is considered appropriate only if clothing underneath follows the dress code above.

In keeping with the objective to keep everyone safe, welcome, and comfortable at Miles Macdonell Collegiate, the following is in effect:

- All headwear including **hats, caps, toques, hoods, or bandannas** are to be removed while in the school, except religious headwear.

School staff will have the authority to address inappropriate attire in the schools. Persons wearing inappropriate clothing may be sent home by administration.

## 13. PARENT/GUARDIAN SUPPORT AND INVOLVEMENT

We realize that young people in high school become increasingly independent, assuming greater responsibility for their actions and for solving problems they encounter. We do, however, want to ensure you that your interest, your support, your concern, and especially your communication with us are still critical. If your son/daughter is having difficulty and cannot solve the problem on his/her own, we count on you to let us know if there are things we can do to help. Please do not hesitate to contact your son/daughter's Teacher Advisor, subject area teacher, or the Student Services Department.

You will receive a call from your son/daughter's Teacher Advisor in September to establish the first contact. We look forward to working with you as we begin this new school year.

## 14. DRIVER EDUCATION 2017-2018

Please refer to the Miles Macdonell Collegiate website link ([www.mmc.retsd.mb.ca](http://www.mmc.retsd.mb.ca) under the heading schools) to Manitoba Public Insurance site for the registration process for Driver Education. Registration for Driver Education is not handled by participating high schools.

## Miles Macdonell Collegiate

### Mission Statement

At Miles Macdonell Collegiate we value the development of inquiring, knowledgeable, creative and internationally-minded people who contribute to a better and more peaceful world.

The compass represents our four core values.



**Direction:**

We value perseverance: setting and pursuing goals and developing leadership skills.

**Exploration:**

We value inquiry: being academically dedicated, thoughtful, intellectual risk-takers who consider both global and local issues.

**Inclusion:**

We value balance: supporting all members of our community, inclusive of language, culture, and background.

**Compassion:**

We value service: striving to be caring, empathetic citizens.

## CALENDAR 2017 - 2018

<b>SEPTEMBER</b>	<p>4 Labour Day/La Fête du Travail – no school  5 Co-ordinated Day – no classes  8h45 – 11h - Staff Meeting  11h15 – 12h - Admin/Student Support Team Orientation  13h15 – 14h15 - Department Team Planning #1  14h15 – 15h15 - Start up Preparations  5 International students first day – 11h – 14h30  6 First Day of classes  Grade 9 arrival: 8h25 (Welcome assemblies in Theatre Grade 9 at 9h45)  Grades 10/11/12 students new to MMC arrive: 10h30 (Room 4)  Grades 10/11/12 students' arrival: 12h30  TA meetings: Grade 9 students 8h25 – 11h30 and 12h30 – 13h10  TA meetings: Grades 10/11/12 students 12h30 – 13h10  Condensed class schedule in the afternoon  7 Welcome Assemblies for Grade 11/12 students  11 - 12 StuCo Retreat  12 TA meeting: 25 minutes  13 Student Club Fair Promotional (Theatre, at lunch)  13 Meet the teacher Evening (18h: Assembly in the theatre, 18h15-19h30: Informal meeting with teacher advisor and teachers)  13 - 14 JV Girls Home Volleyball Tournament  14 RUBuckEnuf? – Grade 9 Welcoming Event  15 Student Club Fair at lunch in Gym B  18 Safe Grad Parent Council meeting – Theatre at 19h  19 Parent Advisory Council meeting – 18h30 in the Library  21 United in Peace, Citizenship and Action  22 Lifetouch – Student pictures 8h30: Gym B  22 G4 planning (afternoon)  25 Grad Assembly, all grads at once - Gym A, timing dependent on Gym Classes  -fundraising, theme, safe grad information  26 TA meeting: 50 minutes (9s – Team Bldg/Traits; 10s/11s – Creative; 12s – Yourself)  26 Leadership Team meeting  27 – 29 REOC Retreat  28 Grade 12 IB Parent/Student Information night at 19h (Theatre)</p>
<b>OCTOBER</b>	<p>TBA Department Meeting #2  2 Coordinated Day – no classes  3 MMC Alumni meeting at 19h  4 - 8 Varsity Boys and Girls Volleyball in Edmonton  9 Thanksgiving/Le Jour d'action de grâce – no school  11 Staff meeting – early dismissal (14h30)  16 – 19 Interim communication for students experiencing difficulty  17 TA meeting: 50 minutes (Gr. 9 TOKTW Prep/Career Dev. #1, 3 and 5 for Gr. 10-1)  17 Parent Advisory Council meeting – 18h30 in the Library  TBD G4: Grade 11 IB Science students  20 Co-ordinated Day – no classes (MTS Conference/Conférence pédagogique d'automne)  24 Leadership Team meeting  25 We Day  29 Deb and Zane's 40th Wedding Anniversary</p>
<b>NOVEMBER</b>	<p>TBA Department Meeting #3  1 Take Our Kids to Work Day - all Grade 9 students across Canada  3 Lifetouch – Student pictures retakes 8h30: Library  7 TA meeting: 50 minutes (9s – Bold; 10s/11s – Knowledgeable; 12s - Enthusiastic)  9 End of Quarter 1  10 Remembrance Day Service (a.m.)  Saturday - Remembrance Day/Jour du souvenir  13 Co-ordinated Day – no classes  14 Quarter 1 marks submitted by 8h15  14 Reading of comments: Department Heads, completed by 15h30  14 Leadership Team meeting  14 Parent Advisory Council meeting – 18h30 in the Library</p>

	<p>14 Divisional date for Post-secondary Career Development Fair 17h-20h (KEC)  15 IB Exam Registration – deadline to register  15 Changes to report card comments by 15h  15 Reading of report cards: school administration in evening  17 Any final report card corrections completed by 8h15  17 Report Cards posted on Parent Portal by 15h15  20 Quarter 1 Report Card Review/PST Conference information (TA meeting: 25 min.)  20 Safe Grad Parent Council meeting - Library at 18h30  22 Staff meeting – early dismissal (14h30), including URIS training  23 Evening parent-student-teacher conferences (17h – 20h)  24 Afternoon parent-student-teacher conferences (13h – 15h15)  28 Leadership Team meeting</p>
DECEMBER	<p>TBA Scheduled Department meeting #4  2 Christmas Craft Sale Fundraiser (Saturday)  7 Cure-a-thon  1 Concours Les voix de la poésie  12 TA meeting: 25 minutes (Exam Preparation Lesson Plan)  6 Dress rehearsal for Christmas Concerts – all day  6 and 7 Christmas Concerts 19h  20 Festival de langues: French, Japanese, Spanish  22 Last day of classes prior to Christmas Break – early dismissal</p>
JANUARY	<p>TBA Department Meeting #5  8 First day of classes after Christmas Break  9 Leadership Team meeting  9 – 12 Grade 12 ELA Provincial Exam  11 – 13 Varsity Boys Basketball Tournament  15 Deadline to withdraw from IB exam registration without financial penalty  15 –17 Grade 12 Français: Langue et Communication Provincial Exam  17 Staff meeting – early dismissal (14h30)  19 – 20 Grade 9 girls Basketball Tournament  23 Parent Advisory Council meeting – 18h30 in the Library  23 Grade 12 Applied Math Provincial Exam: 8h30 - 11h30  24 Grade 12 Essential Math Provincial Exam: 8h30 - 10h30  25 Grade 12 Pre-Calculus Math Provincial Exam: 8h30 - 11h30  26 - 31 January and 1 February – Exam Week  29 Divisional Math Exam Marking (ERC)</p>
FEBRUARY	<p><b>TBA Department Meeting #6</b>  <b>1 Continuation of Exam Week</b>  <b>2 End of Quarter 2</b>  2 Co-ordinated Day – no classes  2 – 3 Grade 9 boys Basketball Tournament  <b>5 TA meeting (8h25 – 8h55: Semester 2 details/Matchmaker/Registration and Grad letters)</b>  <b>5 Semester 1 marks due 15h15</b>  <b>6 Report card comment reading: Department Heads completed by 15h30</b>  6 Leadership Team Meeting  7 Report card corrections by 15h15  <b>7 Reading of report cards: school administration in the evening</b>  9 Any final report card corrections by 8h15  9 Report Cards posted on Parent Portal by 15h15  <b>9 – 10 JV Girls Buckeye Basketball Tournament</b>  TBD Ski Trip  12 – 16, 20 - 22 Grad photos – Library  12 – 13 Feeder School Tours  14 TA meeting: 50 minutes (Quarter 2 Report Card Review/Registration #1)  15 – 17 Varsity Girls Buckeye Basketball Tournament  <b>19 Journée Louis Riel Day – no school</b>  20 Parent Advisory Council meeting – 18h30 in the Library</p>

	<p>20 TA meeting: 50 minutes (Registration #2 Package Information, Grad Assembly)</p> <p>21 Staff meeting – early dismissal (14h30)</p> <p>21 Grade 11 IB Parent/Student Information Night (<b>for current grade 10 students</b>)</p> <p>21 Open House – IB Program, Regular, Vocational and French Immersion Programs</p> <p>23 Grade Level Assemblies (Theatre): Slot 1 – Grade 9 Slot 2 – Grade 10 Slot 3 – Grade 11 Slot 4 – Grade 12</p> <p>23 Grad Fashion Show – CanadInn Polo Park 19h</p> <p>23 – 24 Junior Varsity Boys Basketball Tournament</p> <p>26 TA meeting: 25 minutes (Registration #3 - Appointment confirmation)</p> <p>27 Math Contest (all grade levels, periods 1, 2, 3)</p> <p>28 Registration Day for 2018 - 2019 school year: Registration #4</p> <p>28 Safe Grad Parent Council meeting - Library at 18h30</p>
MARCH	<p>TBA Department meeting #7</p> <p>6 Leadership Team meeting</p> <p>9 Concours d'art oratoire (periods 1, 2, 3 - Library and Theatre)</p> <p>12 – 15 Interim communication for students experiencing difficulty</p> <p>12 – 15 Drama Production (matinees and evenings)</p> <p>12 – 18 Mathematical Madness</p> <p>13 TA meeting: 50 minutes (Gr. 9 Assembly and Career Development #2, 4, 6 for 10-12/ (Final Registration information #5)</p> <p>14 – 20 NYC Music Tour</p> <p>16 Co-ordinated Day – no classes</p> <p>17 – 29 Trip to Costa Rica</p> <p>21 – 1 April Trip from Paris to Rome</p> <p>20 Parent Advisory Council meeting – 18h30 in the Library</p> <p>23 - April 6: Voyage à Toulouse</p> <p>23 Last day of classes before Spring Break</p> <p>26 – 30 Spring Break</p>
APRIL	<p>TBA Department Meeting #8</p> <p>TBA Lit Mag Launch at McNally Robinson Booksellers (19h)</p> <p>2 First day of classes after Spring Break</p> <p>2 – 6 Grad photo retakes – Library</p> <p>3 Leadership Team Meeting</p> <p>4 Staff meeting – early dismissal (14h30)</p> <p>6 Mr. Buckeye contest - Theatre</p> <p>10 TA meeting: 60 minutes (9s – United; 10s/11s – Empowered; 12s – Selfless/Day of Pink reminder, Grade 12 – Convocation Ticket Order Form)</p> <p>11 International Day of Pink/Journée en rose</p> <p>11 Math Contest (Grade 12, periods 1, 2, 3)</p> <p>12 Math Contest (Grades 9, 10, 11, periods 1, 2, 3)</p> <p>13 End of Quarter 3</p> <p>16 Safe Grad Parent Council meeting - Library at 18h30</p> <p>16 Quarter 3 marks submitted by 8h15</p> <p>16 Reading of report cards: Department Heads by 15h15</p> <p>17 Parent Advisory Council meeting – 18h30 in the Library</p> <p>17 Report card corrections by 15h15</p> <p>17 Report cards read: school administration in evening</p> <p>19 Any final corrections in by 8h15</p> <p>19 Report Cards posted on Parent Portal by 15h15</p> <p>20 Co-ordinated Day – no classes: Planning and Goal Setting for 2018 - 19</p> <p>20 Department Meeting #9</p> <p>23 TA meeting: 50 minutes (Earth Day prep, Grade 12 Assembly, Convocation Ticket Form returned, Quarter 3 Reports)</p> <p>24 Earth Day</p> <p>24 Divisional date for Post-secondary Career Development Fair 17h-20h (KEC)</p> <p>25 TA meeting: 25 minutes (Earth Day follow up)</p> <p>26 Evening parent-student-teacher conferences (17h – 20h)</p> <p>27 Afternoon parent-student-teacher conferences (13h – 15h15)</p>

MAY	<p>TBA Department Meeting #10  1 Choral program dress rehearsal (all day)  1 Leadership Team Meeting  1 Spring Choral Show (19h)  2 – 18 IB Exams  9 Staff meeting – early dismissal (14h30)  10 Safe Grad Parent Council meeting - Volunteer Training, Theatre, Library and 30s classrooms at 18h30  15 TA meeting: 25 minutes (Admin and Grade 12 Convocation tickets to students)  15 Parent Advisory Council meeting – 18h30 in the Library  16 – June 14 (Reminder: Ramadan)  21 Victoria Day/Fête de la Reine – no school  24 Dancing with the Staff (Theatre 19h)  25 Grad Breakfast - Gym A  28 Hair and Aesthetics Show  28 – 31 Grade 12 ELA Provincial Exam  30 Spring Instrumental dress rehearsal: periods 1 - 4  30 – 31 Spring Instrumental Show 19h</p>
JUNE	<p>TBA French Lit Mag Launch  1 Buckeyes Fishing for a Cure Derby 9h – 15h  4 – 6 Grade 12 Français: Langue et Communication Provincial Exam  5 TA meeting: 25 minutes  5 Leadership Team Meeting  6 Athletic Banquet  12 Grade 12 Pre-Calculus Provincial Exam: 8h30 - 11h30  13 Grade 12 Essential Math Provincial Exam: 8h30 - 10h30  14 Grade 12 Applied Math Provincial Exam: 8h30 - 11h30  15 Locker Clean-up (TA meeting at the end of the day)  18 Divisional Math Exam Marking (ERC)  18 – 22 Exam Week  21 Safe Grad Parent Meeting – Library at 18h30  21 Grade 12 marks due by 8h30  25 Admin Day (Grade 9, 10 and 11 marks due by 8h30)  8h30 – 9h30 Staff Meeting  Department Meeting #11  Reading of report cards: Department Heads  26 Course change day  26 Corrections due by 8h30  26 Report card reading: school administration  26 Grade 12 student meeting at 13h30 cap and gown pick up  27 Any final corrections by 8h30  27 Honours and Academic Awards Ceremony (Gr.9 – 9h, Grades 10/11 – 11h)  27 Grade 12 Scholarship and Awards Recognition Ceremony 13h30  28 Convocation 2018 (Students – 8h30, Ceremony – 9h30 at Centennial Concert Hall)  29 End of Quarter 4  29 Last Day – TA for Grades 9, 10 and 11 at 11h and early dismissal  29 Grad Dinner and Dance and Safe Grad</p>
Université de Saint-Boniface	
U of M - Teacher Candidate Blocks	Nov. 14 – Dec. 14, 2016 and Mar. 13 – Apr. 26, 2017
U of W - Teacher Candidate Blocks	<p>Start of School Experience: September 6<sup>th</sup> to 9<sup>th</sup> (4 days)  Fall Term: September 12<sup>th</sup> - November 15<sup>th</sup> (1 day/week or 2x1/2 days per week: 9 days)  November 23<sup>rd</sup> - December 22<sup>nd</sup> (daily: 22 days)  Winter Term January 9<sup>th</sup> - March 10<sup>th</sup> (1 day/week or 2x 1/2 days per week: 8 days)  March 22<sup>nd</sup> - April 28<sup>th</sup> (daily: 22 days)</p>

## **LIFE-THREATENING ALLERGIES: GENERAL INFORMATION LETTER/NOTICE**

### **LIFE-THREATENING FOOD ALLERGIES**

The number of students with life-threatening allergies continues to increase in the River East Transcona School Division.

The foods which most often cause serious allergic reactions are peanuts, tree nuts, milk, eggs, wheat, fish, shellfish, and soy. Peanuts and peanut products such as peanut butter are the most common and the leading cause of food-induced anaphylaxis.

Anaphylaxis is a collection of reactions by the body with the most dangerous including breathing difficulties and a drop in blood pressure or shock, which can lead to death within minutes.

To reduce the risk of a fatal reaction at school the River East Transcona School Division has developed a set of guidelines. Preventing a reaction requires considerable planning and support from the parents of the allergic student, the divisional nurse educator, the school administrator, the teachers, and other staff members.

Avoidance of allergic foods is the most important aspect of providing an environment that is as safe as possible. **The River East Transcona School Division does not permit any peanut products into their schools.**

In the event of an allergic reaction, the emergency procedure includes administering an injection of epinephrine (EpiPen) and immediate transfer to a hospital usually via ambulance. When considered appropriate, the allergic child is responsible for carrying an EpiPen at all times. School personnel receive yearly in-servicing on preventing and recognizing anaphylaxis and administering the EpiPen.

Providing a safe school environment for all children is the responsibility of all individuals in the school community. Avoidance strategies followed by the student and his/her family, a reduction in the presence of the allergic substance by all in the school community, and the preparations for responding to an anaphylactic emergency are the essential aspects to any program involving life-threatening allergies.

## ONLINE LEARNING

**What is it?** Online Learning, as offered in RETSD, is a web-based course that requires access to the Internet at school and/or at home. These courses have been developed by Manitoba Education, Citizenship and Youth (MECY) and are delivered by teachers from RETSD as well as other school divisions in Manitoba. Students taking online courses via the Internet will be in contact with the teacher primarily via email and bulletins posted by the teacher. Some courses may include some f2f (face-to-face) seminars, hands on work, or field trips.

**Who is it for?** An online learning course is an option for you when;

- Your school does not or cannot offer a particular course.
- You have a timetabling conflict.
- You are short a credit.
- You are home schooling.
- You are away from school for an extended period of time.

**Is there a cost?** Students who are accepted for registration into an online course will be required to pay a \$100 caution fee. If the student successfully completes the course, the money will be refunded in full.

**What courses are available?** RETSD is hoping to offer 4 online courses: Biology 40S, Computer Science 40S, Law 40S, Transactional English 40S

**How to register for an Online Course?** Please contact Ms. Williams, one of our vice-principals, for information on how to register for the aforementioned online courses.



# Miles Macdonell Collegiate

757 Roch St. | Winnipeg, MB R2K 2R1 | Tel: 204.667.1103 | Fax: 204.654.3803

Principal: Mr. M. Bruce | Vice-principal: Mr. R. Campbell | Vice-principal: Mr. K. Jacob

Email: miles@retsd.mb.ca | Web: www.miles.retsd.mb.ca

June 2017,

Dear Parent/Guardian and Physical Education student,

We would like to welcome you to the Miles Macdonell Physical Education program. It is our hope that you will find our program to be a rewarding and enjoyable learning experience. We are looking forward to a great year with a new group of grade 9 Buckeyes.

All students in the Province of Manitoba are required to complete four credits of Physical Education through grades 9-12. Grade 9 and 10 students will take 10F and 20F Physical Education respectively, which builds on the students' knowledge developed through grades 7 and 8. In grade 11 and 12, students will take Active Healthy Living, which focuses on developing lifestyle habits that will ensure healthy living beyond their high school years.

Our focus will be to ensure that all grade 9 and 10 students will have a rewarding experience in Physical Education. In grade 9, students will have the opportunity to improve their knowledge, skills, and experiences needed to promote healthy lifestyles by participating in predetermined activities. Whereas the grade 10 course will provide the opportunity for students to individualize approximately half of their course through the selection of a wide variety of activities. Included are the traditional activities such as basketball, volleyball, badminton, etc. New to most students are lifetime activities such as hip-hop dance, golf, tennis, racquetball, bowling, resistance training, latin dance, and circuit training. We are looking forward to providing a well rounded experience for all of our students.

In grade 11 and 12, students of Active Healthy Living will have even greater opportunity to individualize their program through a wider variety of activity options. Students will also be required to lead active lifestyles outside of class time in order to satisfy the 55-hour activity requirement.

Some of the activities offered to our students take us off site into community facilities or bring specialized instructors into our school. Many of these activities involve some cost for the instructors or for the use of a private facility. Activities offered that have a cost associated with them include golf, bowling, dance, curling, boxing workout, and yoga. In order to provide all students with equal opportunity to participate in activities offered we collect a small course fee of \$20.00 from grade 9, 10, 11, and 12 students. This will cover the cost of all activities as well as instructors brought into our school. Please bring a cheque (payable to Miles Macdonell) or cash to the physical education teacher at the start of the semester.

In addition to the core physical education program, there are many opportunities for involvement in interschool athletics and intramural activities. Activities that run from the first day in September include football, golf, cross country running, and volleyball. Also beginning with try-outs in the fall are hockey and basketball. Later in the year there is curling, outdoor soccer, indoor and outdoor track and field, golf, badminton, ultimate, field hockey, lacrosse, and water polo. Intramural activities during the lunch hour include floor hockey, indoor soccer, dodgeball, table tennis, volleyball, basketball, touch football, ultimate, as well as many special events.

Please check the athletics page on the school website for more information.  
We look forward to another exciting year of active learning.

Promoting Healthy Active Lifestyle for All,  
Miles Macdonell Physical Education Department,  
Mr. T. Au  
Mr. T. Campbell  
Ms. D. DeGagne  
Mr. K. Schroeder  
Ms. K. Toews  
Ms. M. Vince

### **BUCKEYES VOLLEYBALL TRY-OUTS: 2017-2018**

Any students interested in trying out for one of the volleyball teams, please note the dates and times of the try-outs:

#### Grade 9 Girls:

Monday, September 11<sup>th</sup> = 3:30pm  
Tuesday, September 12<sup>th</sup> = 5:00pm  
Wednesday, September 13<sup>th</sup> = 3:30pm  
(gym B)

#### Junior Varsity Girls:

Wednesday, September 6<sup>th</sup> = 3:30pm  
Thursday, September 7<sup>th</sup> = 3:30pm  
Friday, September 8<sup>th</sup> = 3:30pm (gym B)

#### Varsity Girls:

Wednesday, September 6<sup>th</sup> = 8:00pm  
Thursday, September 7<sup>th</sup> = 5:00pm  
Friday, September 8<sup>th</sup> = 3:30pm

#### Grade 9 Boys:

Monday, September 11<sup>th</sup> = 5:00pm  
Tuesday, September 12<sup>th</sup> = 6:30pm  
Friday, September 15<sup>th</sup> = 3:30pm

#### Junior Varsity Boys:

Wednesday, September 6<sup>th</sup> = 6:30pm  
Thursday, September 7<sup>th</sup> = 6:30pm  
Friday, September 8<sup>th</sup> = 6:30pm

#### Varsity Boys:

Tuesday, September 5<sup>th</sup> = 3:00pm  
Wednesday, September 6<sup>th</sup> = 5:00pm  
Thursday, September 7<sup>th</sup> = 8:00pm  
Friday, September 8<sup>th</sup> = 5:00pm

## COSMETOLOGY/HAIRSTYLING PROGRAM

Dear Parent/Guardian: Hairstyling,

Congratulations and welcome to the new students who will be joining our Hairstyling program this fall. The beauty industry is one of the largest in the world and offers many interesting and rewarding career opportunities.

While the school provides the majority of the equipment and supplies needed, there are however, a few items each student must purchase.

• Theory & practical unit booklets	\$25.00
• Brush & Comb Kit	\$30.00
• Scissors	\$45.00
• Lab Fee	\$25.00
<b>Total</b>	<b>\$125.00</b>

These items can be purchased through the school by providing 2 cheques by September 15/16.

1-dated September 15/17	\$75.00
1-post-dated January 15/18	\$50.00
<b>Total</b>	<b>\$125.00</b>

All of the items are used throughout the three-year program. Expense is kept to a minimum by having students purchase items that are absolutely necessary to their success.

The hairstyling program at Miles Macdonell is accredited with the Apprenticeship Branch of Manitoba. Students must complete 1400 hours of in school training. Therefore, attendance is crucial. All hours are recorded and any absences must be made up on a continuing basis.

We are happy to have your daughter/son in our program and expect to have a great three years together. We look forward to meeting you at our "Meet The Teacher" evening, on September 13, 2017. If you have any questions, please call.

Sincerely,

Mrs. M. Bulejsza and Ms. L. Harris  
Hairstyling Instructors

## **DANCE PROGRAMME**

### **Welcome to the Dance programme at Miles Macdonell Collegiate**

As part of the programme, we are asking all students to have proper dance shoes for this class. If you already have shoes, please bring them with you on the first day of classes. If you do not have shoes, Dance Plus Winnipeg, a local dance shop has offered to sell dance shoes to the students at a reduced price. The owner of the store will come to Miles Macdonell during dance class the first week of classes to fit the students. The price of the shoes will be between \$45-50(tax included). Students may pay by cash or cheque (payable to Miles Macdonell Collegiate) to their dance teacher during the first week of classes.

Can't wait to start dancing .....5,6,7,8!!!!

## THE STUDENT SERVICES DEPARTMENT

The Student Services Department would like to welcome you to the 2017-2018 school year at Miles Macdonell Collegiate. Whether you are a returning student or a first year “Buckeye”, transitioning from one grade to the next or from one school to another is an exciting time. It is an opportunity to meet new friends, connect with old ones, make new choices and face new challenges. It is an opportunity for you to get involved with several student committees so that you can contribute to the student life at Miles Macdonell Collegiate. We value your opinion and hope that you will join one of the student-run committees for next year. We invite you to stop by student services to see what we can offer to all students at Miles Macdonell.

### **Available in Student Services:**

**Personal Counselling and confidentiality:** Counsellors are available before, during and after school hours to meet with students who would like to discuss personal concerns. Sometimes feelings of fear, anger, sadness, anxiety or depression can prevent you from being successful in school and you may wish to see one of the counsellors for confidential counselling. Sometimes, just talking to someone can help when you have some important decisions to make. If you wish to speak to someone, stop by Student Services.

You have the right to expect that anything we talk about will be confidential. We will respect and guard your right to privacy and confidentiality. There are a few situations that require us to disclose information to someone else. These situations include:

- ✓ If you are in danger of being harmed or hurt.
- ✓ If you give us permission to share information.
- ✓ If a court orders the release of information through a subpoena.
- ✓ If you are involved in an illegal activity.

These situations occur vary rarely, but it is important for you to know about them.

**Academic Assistance:** We can help you select the correct courses for graduation as well as post-secondary entrance requirements. You may also require specific courses for different career choices, and we can help you make these selections. We can introduce you to a peer tutor should you require academic assistance.

**Career Counselling:** We provide career information and offer you interactive career websites where you can complete interest inventories to determine the best career choice for you. Students will have an opportunity over their years at Miles Macdonell to participate in Career Cruising, attend presentations by the Université de Saint-Boniface, Red River College, The University of Manitoba and The University of Winnipeg, and attend the Post-Secondary Fair at MMC in March.

**Scholarships:** We have numerous scholarships and applications for students to receive. Check out our website link entitled “MMC Scholarships & Post Secondary Information” for current scholarship opportunities as well as important Post Secondary dates and information!

**The Counsellors:** If you want to meet with a counsellor, just drop in and make an appointment. Feel free to drop in anytime to meet with one of the counsellors.

**The Resource Teachers:** The Resource teachers are available to meet with you to discuss any academic concerns you might have. For instance, if you struggle with how to prepare essays or need help with test anxiety, just drop in and arrange to meet with a Resource teacher.

**YOUR Student Services Contact:** We are all here for you! Every student in the building is assigned a Student Services Contact. This person may be a Resource Teacher or a Guidance Counsellor. This is your main contact for your time at MMC and this person will help you with any issues you are having. If assistance is needed from another specialty area, your Student Services Contact will put you in touch and get you the help you need.

## **STUDENT COUNCIL (STUCO)**

**Hello Miles Macdonell Students, it's your Student Council Advisors!**

We hope your summer is relaxing and fun. We would like to take this opportunity to let you know what life at Miles Mac is going to look like for the 2017/2018 school year.

The Student Council is already busy planning for the upcoming school year.

In the spring of 2017 we accepted applications for 2017/2018. We were overwhelmed by the responses of our student body. We held interviews and chose what we think is a spectacular group of students that are going to work hard to make next year at Miles Mac amazing. We are also hoping that some of our new grade 9 students will join our group in the fall.

**To our new Grade 9**, September is just around the corner and some of you might be feeling a little intimidated to walk into Miles Mac, but you'll adjust quickly and before you know it, you will be graduating from the best high school in Winnipeg.

To make your experience at Miles Mac the best it can be try to find a way to get involved, we would like to invite you to join us for a late afternoon of games and activities on Thursday, September 14. This event is called, R U Buck Enuf? You will get a chance to meet new people and see what a wonderful place this is. If you want to know how to get involved look for your Student Council members, they will be wearing their STUCO shirts on the first day of school and cooking your hotdogs at lunch!

**To our returning students**, it's a new year; find a way to make it great. Grade 12s - that means you! This is your year to make memories; join a student group so you can leave your mark as a Buckeye!

Ms. Propp, Mr. Zimarino, Mr. Novak, Ms. DeGagne



## **WELCOMING EVENT**

**Thursday, Sept. 14, 2017**

Dear

On behalf of everyone at Miles Macdonell Collegiate, the staff and student body would like to welcome you to M.M.C.! We are all looking forward to a great school year in 2017-2018. We are organizing activities for after school and into the evening that will take place throughout the entire school. We would like for you to take part in this event **– WE WANT YOU THERE!**

Miles Macdonell Collegiate is an amazing school with so much happening. Our school is lucky to have you as a **BUCKEYE** and would like to make you feel at home in our building as soon as possible. Please come prepared to participate in a variety of events and find out why we are **ALL** so proud to be called a **BUCKEYE**. Help us start off the year right! It's an afternoon filled with fun, friends, food and some new **BUCKEYE** apparel!

**When:** Thursday, September 14<sup>th</sup>, 2017

**Where:** Meet in Gym A

**Time:** 3:15pm - 8:00pm

**Cost:** \$20.00 per student (cheque or cash)

**Cost Includes:** Food, Beverage, a **BUCKEYE** shirt **AND** water bottle

Please hand in this money **separately from your school fees** - *with a cheque or cash* - to your T.A. on the first day of school.



Please bring this sheet to TA on the first day of school.

## **R U BUCK ENUF?**

**Thursday, Sept. 14, 2017**

**3:15-8:00PM**

**YES! I am BUCK ENUF!!**

Name: \_\_\_\_\_ T.A.: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Circle: Male / Female

Shirt Size: (Adult) Small / Medium / Large / X-Large / XX-Large

Enclosed is \$20.00 \_\_\_\_\_ cash or \_\_\_\_\_ cheque payable to MMC

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**IMPORTANT REMINDER :**

**Teacher Advisor:**

***Please return this form to the photocopy room and deposit the money into the BUCK ENUF account.***