



Kildonan-East Collegiate

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Principal: Mr. D.F. MacFarlane | Vice-Principal: Ms. C. Colorado | Vice-Principal: Ms. D. Michaleski | Vice-Principal: Mr. G. Zubricki

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May 8, 2020

Dear Parents/Guardians,

This letter is to update you regarding the process we will be following to reimburse families for school fees collected and not utilized.

School collected student fees:

Families that paid student fees for the 2019/2020 school year will be credited a prorated amount of \$7.50 representing the months of April, May and June 2020.

- This credit amount will reduce 2020/2021 school fees by \$7.50 for students currently in Grade 9, 10 and 11. You will be able to see this credit in the Student Fees section of the Parent Portal by the end of May. Please refer to this new total when paying 2020-21 school fees in September.
- For students currently in Grade 9, 10 or 11 that paid their 2020-21 student fees, you will be receiving a cheque for \$7.50 made payable to the Primary Guardian listed in our student records and mailed to their address.
- The families with children graduating from Kildonan-East Collegiate this year will also receive a \$7.50 credit which will either be applied to their child's account if there is a balance owing or, if your fees are paid in full, you will be receiving a check for this amount made payable to the Primary Guardian listed in our student records and mailed to their address.

Student Parking Fees:

Consistent with the process for anyone that has purchased a parking pass for school division property, parking fees are not being refunded as the costs associated with this are disbursed over the course of the year and have, in most cases, been incurred (i.e. line painting, snow clearing etc.).

Fees collected for future events (i.e. graduation):

Fees collected for events currently deferred, will be retained by the school until decisions are made regarding the feasibility of the event.

Options available for families wishing to take care of any fees owing at this time, can send in the mail a cheque payable to the school or use the RETSD PayPal option (this option has a service charge) through the Parent Portal.

Thank-you for your patience and understanding as we work through processing these credits and reimbursements. Please do not hesitate to call our school office if you have any questions regarding your child's education.

Regards,

D.F. MacFarlane
Principal