



# John G. Stewart School

2069 Henderson Highway, Winnipeg, Manitoba R2G 1P7

Telephone: 204-338-3670

Fax: 204-334-0074

## 5-S2 PHYSICAL EDUCATION / HEALTH EDUCATION

### Parental Option for Potentially Sensitive Content

The Grade 5-S2 Physical Education/Health Curriculum contains potentially sensitive outcomes in the following areas:

- Personal Safety
- Substance Use and Abuse Prevention
- Human Sexuality.

The curriculum is developmentally and age appropriate. For example, at 5-S2, Personal Safety helps students identify safety guidelines to protect themselves in potentially sexually abusive situations, understand different types of abuse and identify skills and resources for addressing problems associated with abusive relationships. Substance Use and Abuse Prevention includes distinguishing between medicinal and non-medicinal substances, as well as their effects on the body. In Human Sexuality, students will learn about the structure and function of the reproductive system, changes in puberty, potential consequences and risks associated with sexual behaviour and recognizing the importance of abstinence and responsible decision-making.

The Manitoba Education, Citizenship and Youth department of the provincial government has mandated all potentially sensitive outcomes. Parents have the option to choose school based delivery or an alternative delivery for this potentially sensitive content. Alternative delivery of the potentially sensitive content becomes the responsibility of the parent (i.e., home, professional counseling) where the content is in conflict with family, religious or cultural values.

Please complete the form attached indicating either school based delivery or alternate delivery of the potentially sensitive content for your child. Please note that the permission form is a multi-year form, covering Grade 5 to Senior 2. Choice of school based delivery or alternate delivery can be changed at any time. Please notify the school, in writing, to request a change.

If you require more information, Parent Handbooks and curriculum materials are available at the school. The school will also host information meetings on the Physical Education/Health Education Curriculum.



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## 5-8 PHYSICAL EDUCATION/HEALTH EDUCATION

### Parental Option for Potentially Sensitive Content

The Manitoba Education, Citizenship and Youth department of the provincial government has mandated the delivery of all potentially sensitive outcomes. Please check either School Based Delivery or Alternate Delivery for each topic below.

School Based Delivery indicates you are granting permission for your child to participate in the school passed delivery of the potentially sensitive issues as outlined by the Manitoba Education, Citizenship and Youth curriculum.

Alternate Delivery indicates you are assuming the responsibility for an alternative, home based delivery (home, professional counseling) of the potentially sensitive content for your child where the content is in conflict with family, religious or cultural values.

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### Delivery of Potentially Sensitive Content

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Child's first and last name)

\_\_\_\_\_  
(Grade)

Topic	School Based Delivery	Alternate Delivery
Personal Safety		
Substance Use and Abuse Prevention	<input type="checkbox"/>	<input type="checkbox"/>
Human Sexuality	<input type="checkbox"/>	<input type="checkbox"/>

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(Parent/Guardian Signature)



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September 2016 – June 2017

Health Education Program (Gr. 4 – Senior 1)  
Parent/Guardian Consent Form

Dear Parent/Guardian:

The Health Education Curriculum, developed by Manitoba Education is a regular program for our students. Due to the sensitive nature of some aspects of the optional units of the curriculum, parental consent is required.

In the Early Years, Middle Years, and Senior 1 (Grades 4 – 9), the Health Education Optional Units include:

- 1) Family Life Education
- 2) AIDS Education
- 3) Alcohol & Other Drug Decisions
- 4) Personal Safety

All Health Education Programs are developmental in nature and each student's placement in the program is based on their individual educational needs. The instructors will determine the curricular content based on the students' life experiences, as well as their grade level.

The signed consent form will authorize participation in the Health Education Program including the Optional Units. Please call Trevor Holroyd for further information if required.

Thank you for your continued support.

Yours truly,

Trevor Holroyd  
Principal

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Students first and last name

Yes \_\_\_\_\_

No \_\_\_\_\_

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Parent/Guardian Signature



# John G. Stewart School

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Telephone: 204-338-3670

Fax: 204-334-0074

September 2016 – 2017

Dear Parent/Guardian/Supervisor:

The purpose of this letter is to inform you about some of the out-of-school activities or events in the local school community in which your child will participate during the course of this year. Your signature at the bottom of this form confirms that you are aware of the information provided in this letter.

Physical Education and Health is a compulsory subject from Kindergarten to Senior 3 as outlined by Manitoba Education. The River East Transcona School Division and the staff of John G. Stewart School recognized that valuable and unique learning can take place outside of the school building. We are therefore encouraged to make use of the total resources of the local community to meet curriculum goals.

Please be advised that the students will on occasion leave the school grounds under the supervision of the staff to participate in activities within the community.

**Students of John G. Stewart will be going on power walks along Bunn's Creek to McIvor Park and along Henderson Highway as well.**

The risk of injury exists in every athletic activity. However, due to the very nature of some activities, the risk of injury may increase. The safety and wellbeing of students is a prime concern and every effort is made to minimize the foreseeable risks inherent in any activity.

While participating in school activities, which take them into the community, it is expected that students will conduct themselves appropriately during all aspects of schooling. If, for some reason, your child cannot or ought not to participate in activities of this nature, please let us know.

I/We understand and agree that this is a part of the school program. I/We also understand that as a result of participating in this program that the participant is expected to follow the school procedures and code of conduct and that any deviations from these may result in consequences from the school administration.

I/We declare having read and understood the above INFORMED CONSENT AGREEMENT in its entirety and hereby consent to participate being aware of all the foregoing.

Student Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Before your child may participate in any local community activities, this signed consent form must be received at the school.**

## COMPUTER TECHNOLOGY USE

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Abuse or misuse of River East Transcona School Division computing services may not only be a violation of this policy, the divisional code of conduct and user responsibility, but may also violate laws including the Criminal Code. Violations of this policy may result in a loss of access, other disciplinary measures, legal action or a demand for financial reimbursement.

### (1) Rationale/Introduction

It is the position of River East Transcona School Division that computer technology is a valuable support to the education process. The use of computer technology in River East Transcona School Division includes but is not limited to:

- (a) email,
- (b) computer networks/Internet,
- (c) hardware,
- (d) software.

The expectations and guidelines identified in this policy apply to all of the above areas.

### (2) Internet Safeguards

On a global network, it is impossible to restrict access to controversial materials. It is the shared responsibility of the student, parent, teacher and administrator to ensure that access to networks and computers provided by the school system is not abused.

Some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. ***The River East Transcona School Division uses an Internet filtering system to minimize access to inappropriate websites (example: pornography).*** While we do everything we can to prevent such access, it is not possible to guarantee that students will not accidentally or purposely find inappropriate material. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the digital citizenship standards that their children should follow when using media and information sources. To that end, River East Transcona School Division supports and respects each family's decision whether or not to approve computer access.

## COMPUTER TECHNOLOGY USE

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### (3) Privileges

The use of the Internet as part of an educational program is a privilege, not a right, and inappropriate use may result in a loss of those privileges or other appropriate consequences. Each student who will access the Internet will be informed as to the proper use of the network and will sign an acknowledgment to that extent. Based upon acceptable use guidelines outlined in this document, River East Transcona School Division administration will deem what is inappropriate use and their decision is final. Also, the system administrators and local teachers may deny user access at any time as required.

### (4) User Expectations

Users are expected to abide by the generally accepted rules of network etiquette, the divisional Code of Conduct as well as general school rules. Violations include, but are not limited to, the following:

- (a) sending or displaying offensive material;
- (b) sending or displaying violent or pornographic material;
- (c) using obscene language;
- (d) using information and communication technology to harass, insult or attack others (cyber-bullying);
- (e) damaging, altering or reconfiguring computers, computer systems or computer networks;
- (f) accessing, uploading, downloading or distributing material that the school has determined objectionable;
- (g) violating copyright laws;
- (h) using another's password;
- (i) trespassing in another's folders, work or files;
- (j) intentionally wasting any resources or introducing a virus or any destructive data into the network;
- (k) employing the network for commercial or illegal purposes.

**COMPUTER TECHNOLOGY USE**

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(5) **Security**

Users who identify a security problem on the system must notify a system administrator. Users must not demonstrate the problem to other users.

**Users must not use another individual's account nor give their password to others.**

Attempts to log into the system as any other user may result in loss of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access.

(6) **Privacy**

Network administrators shall review files and communications to maintain system integrity and ensure that users are using the system responsibly and in accordance with all applicable policies. Users acknowledge that they have no expectation of privacy in respect of their use of divisional servers or workstations or anything stored on same

(7) **Copyright**

A user will not change, copy, delete, read or otherwise access files or software without permission of the owner of the files or the system administrator. A user may not bypass accounting or security mechanisms to circumvent data protection schemes. A user may not attempt to modify software except when intended to be user customized and permission for that specific purpose has been given.

River East Transcona School Division promotes the use of its hardware, software and network to improve the computer literacy of its users. Every user is expected to adhere to this policy and for those under 18 years of age, complete a parent permission form. (IJND-E1) All students are expected to adhere to the policy; however, only students in grades 3 to grade 12 will be expected to sign the Student Responsibility and Commitment indicating their understanding of the policy.

Effective Date: June 1, 2004  
June 20, 2006;  
Amended Date: June 17, 2008; March 15, 2011;  
February 21, 2017  
Board Motion(s): 372/04; 326/06; 221/08; 70/11;  
35/17  
Legal/Cross Reference:

**COMPUTER USE PERMISSION FORM  
KINDERGARTEN TO GRADE 12**

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**Computer Use Permission Form  
For Students in Kindergarten to Grade 12**

We are pleased to offer students of River East Transcona School Division access to the divisional computer network for electronic mail and Internet. To gain access to email and Internet, all students under the age of 18 must obtain parental permission and must sign and return this form to the school. Students 18 years and over may sign their own forms.

(1) **Internet Safeguards**

Access to email and the Internet will enable students to explore thousands of libraries, databases and bulletin boards while communicating with Internet users throughout the world.

On a global network, it is impossible to restrict access to controversial materials. It is the shared responsibility of the student, parent, teacher and administrator to ensure that access to networks and computers provided by the school system is not abused.

Some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. ***The River East Transcona School Division uses an Internet filtering system to minimize access to inappropriate websites (e.g.: pornography).*** While we do everything we can to prevent such access, it is not possible to *guarantee* that students will not accidentally or purposely find inappropriate material. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the digital citizenship standards that their children should follow when using media and information sources. To that end, River East Transcona School Division supports and respects each family's decision whether or not to approve computer access.

(2) **Division Internet and Email Rules**

Students are responsible for good behaviour on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behaviour and communications apply as does the divisional Code of Conduct.

The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a



**COMPUTER USE PERMISSION FORM  
KINDERGARTEN TO GRADE 12**

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considerate and responsible manner. Parent permission is required. **Access is a privilege – not a right.** Access entails responsibility.

Individual users of the divisional computer networks are responsible for their behaviour and communications over those networks. It is presumed that users will comply with divisional standards and will honour the agreements they have signed. Network administrators shall review files and communications to maintain system integrity and ensure that users are using the system responsibly and in accordance with all applicable policies. Users acknowledge that they have no expectation of privacy in respect of their use of divisional servers or workstations or anything stored on same.

As outlined in board policy, the following are not permitted:

- (a) sending or displaying offensive material;
- (b) sending or displaying violent or pornographic material;
- (c) using obscene language;
- (d) using information and communication technology to harass, insult or attack others (cyber-bullying);
- (e) damaging, altering or reconfiguring computers, computer systems or computer networks;
- (f) accessing, uploading, downloading or distributing material that the school has determined objectionable;
- (g) violating copyright laws;
- (h) using another's password;
- (i) trespassing in another's folders, work or files;
- (j) intentionally wasting any resources or introducing a virus or any destructive data into the network;
- (k) employing the network for commercial or illegal purposes.

Violations of this policy may result in a loss of access, other disciplinary measures, legal action or a demand for financial reimbursement. Violations of this policy may also constitute a violation of the divisional code of conduct and/or user responsibility and/or laws including the Criminal Code.

A copy of the complete policy (IJND – Computer Technology Use) is available at the school upon request or at [www.retsd.mb.ca](http://www.retsd.mb.ca).





**COMPUTER USE PERMISSION FORM  
KINDERGARTEN TO GRADE 12**

**Student Responsibility and Commitment (Students in Grades 3 to 12, please sign.)**

As a user of the River East Transcona School Division computer network, I hereby agree to comply with the divisional computer technology use policy, communicating over the network in a responsible fashion while honouring all relevant laws and restrictions.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature

**If this form is completed at kindergarten, it will be applicable until the student enters Grade 3, transfers to another school, or parents indicate a change in permissions.**

Effective Date: June 1, 2004  
June 20, 2006; June 17, 2008;  
Amended Date: March 15, 2011; February 21, 2017  
Board Motion(s): 372/04; 326/04; 221/08; 70/11; 35/17  
Legal/Cross Reference:



**JICJ**  
**STUDENT USE OF STUDENT SUPPLIED**  
**PERSONAL ELECTRONIC**  
**DEVICES**

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The River East Transcona School Division recognizes that the use of student supplied personal electronic devices is continuing to grow and expand. Furthermore, the division recognizes the value of such electronic communication devices to students, families, and schools in terms of communication, collaboration, creativity and innovation.

It is the intent of this policy to manage the use of student supplied personal electronic devices in the school to prevent interference and also support teaching and learning opportunities.

This policy applies to the formal school day, including school-sponsored events, e.g., intramurals, extracurricular activities, and field trips.

Unless otherwise directed by the teacher/school, student supplied personal electronic devices must be kept out of sight and turned off during instructional time. Unauthorized use of these devices may disrupt the instructional program and distracts from the learning environment.

The use of student supplied personal electronic devices to invade personal privacy or contribute to behaviour that is injurious to another will be addressed through the divisional Code of Conduct. Students who use student supplied personal electronic devices to access, upload, download or distribute material that the school has determined objectionable will be subject to the provisions of the divisional Code of Conduct or other divisional policies. Where deemed appropriate, conduct that has been determined injurious or objectionable may also be subject to discipline and/or police/legal action.

Students who use an electronic communication device to send or receive personal messages, data or information that would contribute to or constitute cheating will be subject to consequences as determined by the school.

School officials, including classroom teachers, may confiscate student supplied personal electronic devices from students if they are used for unauthorized purposes or at unauthorized times. Repeated unauthorized use may lead to further action as determined by the school.

The River East Transcona School Division will assume no responsibility in any circumstance for the loss, destruction, damage or theft of any student supplied personal



**JICJ**  
**STUDENT USE OF STUDENT SUPPLIED**  
**PERSONAL ELECTRONIC**  
**DEVICES**

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electronic device or for any communication bill associated with the unauthorized use of such devices. Students and families are responsible for locating such lost or stolen items.

**Effective Date:** May 17, 2005                      **Review Date:**  
**Amended Date:** June 20, 2006; February 21,  
2017  
**Board Motion(s):** 268/05; 326/06; 35/17  
**Legal/Cross Reference:**

**Please check the appropriate box and sign below:**

**I give permission for my child to be:**

**Interviewed for publication by:**

School and divisional staff or students (fundraising, newsletters, websites)

Yes  No

Media (newspaper, radio, TV)

Yes  No

**Photographed or to appear on video for publication by:**

School and divisional staff or students (fundraising, newsletters, websites)

Yes  No

Media (newspaper, radio, TV)

Yes  No

River East Transcona School Division's Facebook page and/or Twitter site

Yes  No

**Copyright:**

I give permission for my child's work to be published by the media or the division.

Yes  No

**Please note:**

Parents who indicate "no" on any of the permission items identified in the exhibit need to discuss this decision with their son/daughter, and indicate to the child what actions must be taken in these situations.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Parent Signature or Student  
Signature if 18 years of age or  
older

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Homeroom Teacher/Advisor

\_\_\_\_\_  
Grade

**This form will be applicable until the student transfers to another school or parents indicate a change in the permissions.**

Effective Date: June 1, 2004 Policy

June 17, 2008;

Amended Date: December 18, 2008; Regulation

March 15, 2011; January 17, 2012

Board Motion(s): 373/04; 221/08; 392/08; 70/11; ~~511/11; 512/11~~

9/12

Legal/Cross Reference:

## ALCOHOL AND OTHER DRUG USE BY STUDENTS

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In the interest of the health, safety, social and emotional well-being of all students, the board has adopted the following policy to address student alcohol and other drug use during school or at school related activities and functions.

The policy will have three principle components:

**Prevention:** a curriculum designed to present age appropriate accurate information to students to help them make positive and healthy lifestyle choices and prevent alcohol and drug use.

**Intervention:** a program designed to identify and intervene with students with alcohol and/or drug related behaviour and problems.

**Consequences:** a set of disciplinary actions that address alcohol or other drug infractions.

### (1) **Prevention**

The goal of the prevention component is to provide an educational process that encourages students to demonstrate knowledge, attitudes and skills which promote positive lifestyle behaviour and well being concerning alcohol and drug use. The purpose of a preventative curriculum is to reduce the incidence of alcohol and drug use and subsequent problems through a comprehensive education and appropriate activities. Within the curriculum, specific objectives will be identified for each grade level and will be consistent with the students' age and developmental style.

#### **Strategies**

The provincial department of education's physical education/health education curriculum includes compulsory drug and alcohol prevention within a curriculum, which helps students understand:

- (a) healthy and positive lifestyle choices;
- (b) the effect of alcohol and other drugs on the body;
- (c) the factors that influence people to use or not to use drugs;
- (d) the decision adolescents face to use or not to use drugs;
- (e) the alternatives to drug use;
- (f) the skills needed to resist peer pressure.

**ALCOHOL AND OTHER DRUG USE  
BY STUDENTS**

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The division will continue to implement the physical education/health education curricula and will provide programs and/or school initiatives for all students which will assist in the promotion of healthy choices and discourage alcohol and drug use.

The division will provide support services to assist students in decision making and skill development.

**(2) Intervention**

The goal of early intervention is to reduce the use of alcohol and drugs through education, assessment, and counseling and referral services. Identification of concerns may occur by:

- (a) student self referral;**
- (b) parent/guardian, or staff may refer students;**
- (c) compulsory referral as a result of disciplinary action for alcohol or drug use at school, on school property or at a school sponsored event or activity;**
- (d) assessment and counseling will be provided by appropriate divisional or community agencies to students who require assistance.**

**(3) Consequences**

The goal of disciplinary action is to intervene appropriately with those students whose behaviour and actions are harmful to themselves and to protect the health and safety of all students.

This policy refers to the following substances:

- (a) alcohol;**
- (b) restricted drugs (misused prescription or over the counter drugs, including steroids);**
- (c) illegal drugs (including steroids);**
- (d) pills or other substances which are misrepresented and sold or distributed as restricted or illegal drugs;**
- (e) products misused for the purpose of mind altering affect (aerosols, solvents).**



**ALCOHOL AND OTHER DRUG USE  
BY STUDENTS**

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The following actions involving these substances would incur consequences:

- (a) attempting to secure or purchase;
- (b) using or having used;
- (c) possessing;
- (d) intending or attempting to sell or distribute;
- (e) selling or distributing;
- (f) being knowingly present when used, possessed or consumed;
- (g) possession of paraphernalia.

The exception to this policy is the purchase and/or consumption of alcohol by students of legal age at the graduation dinner and dance if the sale of alcohol is part of the safe graduation arrangements.

Students who are in possession of five or more individually wrapped packages of illegal drugs will be considered to be in possession for the purpose of dealing or trafficking in these drugs. Students who give or sell any amount of alcohol or other drug to a student at school, on any school or division property or at any school activity or function will be considered to be dealing or trafficking in illegal drugs.

(a) First Offence (Other Than Trafficking)

The principal or designate:

- (i) will suspend for five days;
- (ii) will notify parents/guardians of action taken and the procedure for re-entry to school;
- (iii) will submit a suspension report to the superintendent or designate;
- (iv) may recommend indefinite suspension or expulsion;
- (v) will refer the student for alcohol/drug assessment;
- (vi) may refer to police for legal action.

(b) Second Offence (Other Than Trafficking)

The principal or designate:

- (i) will suspend for five days;
- (ii) will notify parents/guardians of action taken;

**ALCOHOL AND OTHER DRUG USE  
BY STUDENTS**

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- (iii) will submit a suspension report to the superintendent or designate who:
  - a) may suspend for a minimum of five additional days;
  - b) in consultation with the principal, will establish conditions and expectations for readmittance to school. This will include a re-entry meeting for the student, his/her guardian, the school principal or designate and the superintendent or designate.
  - c) in consultation with the principal will require the student to complete Addictions Foundation of Manitoba assessment and counseling;
  - d) may recommend to the board of trustees extended suspension or expulsion from the division schools;
  - e) will inform the parents of the action taken;
- (iv) may refer to the police for legal action.

(c) **Third Offence (Other Than Trafficking)**

The principal or designate:

- (i) will suspend for five days;
- (ii) will notify parents/guardians of action taken;
- (iii) will submit a suspension report to the superintendent who:
  - a) will inform the parents that the student has been suspended indefinitely pending a discipline review by the board;
  - b) will inform the parents of the board decision and conditions for appeal;
  - c) will inform the parents/guardians of the results of the appeal and, if the student is reinstated, the conditions of the reinstatement. This includes but is not limited to placement in an alternate school. Reinstatement will include a re-entry meeting for the student, his/her guardian, the school principal or designate and the superintendent or designate.
- (iv) may refer to the police for legal action.

**ALCOHOL AND OTHER DRUG USE  
BY STUDENTS**

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**(d) Repeated Offenses**

- (i) Students with continued involvement with alcohol and/or other drugs after the interventions/consequences listed above will be suspended pending a meeting with the superintendent or designate to determine the conditions of reinstatement in school, if any. The superintendent may recommend an appearance before the board of trustees.**

**(e) Trafficking**

**In the event of trafficking/dealing in drugs or being in possession of five grams/packages or more:**

**The principal or designate:**

- (i) will notify parents/guardians that the student has been suspended for five days;**  
**(ii) will inform parents that the superintendent or designate will determine the length of the suspension/expulsion;**  
**(iii) will refer the case to the police for legal action;**  
**(iv) will submit a report to the superintendent or designate.**

**The superintendent:**

- (i) will inform the principal of the length of the suspension;**  
**(ii) will review the case and if expulsion make a recommendation to the board;**  
**(iii) will inform the parents of the decision of the board;**  
**(iv) will inform the parents of the appeal process;**  
**(v) will inform the parents of the results of the appeal and if the student is reinstated the condition(s) of the reinstatement.**

**(4) Communication**

**As awareness of the policy is key to acceptance by the stakeholders, it is essential that staff, students, parents and the community be informed of the policy. This information will be delivered through staff meetings, school newsletters, school assemblies, student handbooks, or through the local media. Schools are encouraged to discuss the policy with students throughout the year.**

**ALCOHOL AND OTHER DRUG USE  
BY STUDENTS**

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**(5) Staff Training**

Staff training is a critical part of implementation. Training will include information to assist staff with the following:

- (a) recognition of the signs of students under the influence;
- (b) recognition of students affected by their own or others involvement with alcohol or other drugs;
- (c) signs of students involved in trafficking;
- (d) recognition of direct student involvement with alcohol or other drugs;
- (e) steps involved in the intervention process outlined by the policy;
- (f) development of intervention skills and strategies;
- (g) reporting procedures.

Staff training and/or information for parents may come through in-servicing, awareness sessions, and delivery of the health curriculum and/or community forums.

Effective Date:	May 18, 2004	Policy	XXI
Amended Date:		Regulation	
Board Motion(s):	328/04	Exhibit	
Legal/Cross Reference:			