

ÉCOLE CENTRALE

604 rue Day
Winnipeg (Manitoba) R2C 1B6
<http://www.ec.retsd.mb.ca>

Roswitha Dudar, Principal
Monique Bailey, Vice-Principal

Téléphone (204) 958-6426
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September 5, 2018

Dear Parents/Guardians,

Welcome back everyone! A very warm "Bienvenue" to parents of our Kindergarten students and to students and families new to the school! We look forward to meeting you over the next few weeks.

The beginning of a school year brings a need to do some thorough record keeping which includes paperwork for the classroom and office. Please make sure to fill in missing information and make changes to incorrect information on Student Verification Form. ***Please note: All forms requiring filled in information must be returned by Monday, September 10th, 2018. Please keep all other forms for your information.** Thank you for your time and co-operation!

We are looking forward to a great year with you and your children!

Sincerely,

(please see over)

Roswitha Dudar
Principal
Monique Bailey
Vice-Principal

04/23/18yg
emergency dismissal



**** Please retain this page for reference purposes.**

ÉCOLE CENTRALE

2018 - 2019

SCHOOL PROCEDURES RE: EMERGENCY DISMISSAL

1. Specific information is required in the event of an early dismissal due to a snowstorm, road conditions and/or other emergency. (see attached "Emergency Student Dismissal Form").
2. Information about the Early dismissal will be announced via the media. Please listen to local radio stations.
3. Students who do not ride the school bus and who have someone at home or have alternate arrangements made for them as per "*Closing of School, Emergency Dismissal Information Form*", will be allowed to go home.
4. For students who walk home, attempts will be made to have older students paired with younger students to go home in groups.
5. Divisional school buses will run as usual. Students who normally take the school bus will leave by bus. The Transportation Department phone number is 669-0202.
6. If there is doubt regarding the child's safety, a staff member will contact the parent guardian and/or babysitter or other designated person as per the "*Closing of School, Emergency Dismissal Information Form*".
7. If further information is required and contact with the school is not possible, please call the Board Office at 667-7130.
8. Please review specific individual information regarding Emergency Dismissal with your child(ren).

ÉCOLE CENTRALE

2018 - 2019 CLOSING OF SCHOOL, EMERGENCY DISMISSAL INFORMATION FORM

NAME OF CHILD: _____ GRADE: ____ BUS NO. _____

TEACHER: _____ ROOM NO.: _____

MOTHER/GUARDIAN HOME PHONE WORK PHONE

FATHER/GUARDIAN HOME PHONE WORK PHONE

Please list other child(ren) attending École Centrale:

BROTHER/SISTER'S NAME GRADE TEACHER'S NAME

BROTHER/SISTER'S NAME GRADE TEACHER'S NAME

BROTHER/SISTER'S NAME GRADE TEACHER'S NAME

(please see over)

WHAT ARRANGEMENTS HAVE YOU MADE FOR YOUR CHILD(REN) IN CASE OF AN EMERGENCY DISMISSAL? **Reminder - students who ride the school bus will go home by bus as usual.**

___ Will be picked up by designated person:

Name: _____ Phone no.: _____

Relationship: _____
(This name should be the same name as emergency contact on registration form.)

___ Will go home with brother/sister as identified above.

___ Will go home by bus as usual.

___ Will walk home alone.

___ Has a key.

___ Will phone me (parent) when he/she arrives home.

___ Will go to the following:

___ neighbour _____
NAME AND PHONE NUMBER

___ babysitter _____
NAME AND PHONE NUMBER

___ other _____
NAME AND PHONE NUMBER

WHAT SPECIFIC INSTRUCTIONS HAVE YOU GIVEN TO YOUR CHILD(REN)?

Examples:

a) If your child is unable to unlock the door?

b) If arrangements have been made with a neighbour/babysitter and he/she is not home?

c) I ___ have ___ have not given information regarding the location of the house key:

d) Other _____

If any changes to above information are required, please contact school office, 958-6426.