

Asthma and Anaphylaxis Process:

1. Parent/guardian notifies school of child's Asthma/Anaphylaxis and administration of medication by inhalation or auto-injector. Puffer/Epi-pen must be brought to school in order for URIS to provide support.
2. School obtains signed URIS Group B application form from parent/guardian.
3. A 2-page "School Response Plan for Asthma or Anaphylaxis" is sent home for parents to fill out along with the Asthma/Anaphylaxis letter.
4. The URIS application is signed by the Principal.
5. After making a copy the URIS application form is forwarded to the Direct Service Nurse (DSN).
6. Once the "School Response Plan for Asthma/Anaphylaxis" form is completed by the parent/guardian it is forwarded directly to the DSN by the school.
7. The DSN will forward an approval letter to the school. A copy is sent, with the application form to Joan Trubyk, Assistant Superintendent Student Services.
8. DSN reviews the "School Response Plan for Asthma/Anaphylaxis", signs it and returns the original to the school.
9. The DSN contacts the school to arrange for a teaching session if a student requires assistance taking their puffer.
10. If the parent/guardian completes the URIS application but the student does not carry or store medication at school, please send out the asthma rejection or anaphylaxis rejection letter.