

ÉCOLE CENTRALE

2020–2021

SCHOOL PROCEDURES RE: EMERGENCY DISMISSAL

1. Specific information is required in the event of an early dismissal due to a snowstorm, road conditions and/or other emergency. (see attached "Emergency Student Dismissal Form").
2. Information about the Early dismissal will be announced via the media. Please listen to local radio stations.
3. Students who do not ride the school bus and who have someone at home or have alternate arrangements made for them as per "*Closing of School, Emergency Dismissal Information Form*", will be allowed to go home.
4. For students who walk home, attempts will be made to have older students paired with younger students to go home in groups.
5. Divisional school buses will run as usual. Students who normally take the school bus will leave by bus. The Transportation Department phone number is 669-0202.
6. If there is doubt regarding the child's safety, a staff member will contact the parent guardian and/or babysitter or other designated person as per the "*Closing of School, Emergency Dismissal Information Form*".
7. If further information is required and contact with the school is not possible, please call the Board Office at 667-7130.
8. Please review specific individual information regarding Emergency Dismissal with your child(ren).

WHAT ARRANGEMENTS HAVE YOU MADE FOR YOUR CHILD(REN) IN CASE OF AN EMERGENCY DISMISSAL? **Reminder - students who ride the school bus will go home by bus as usual.**

___ Will be picked up by designated person:

Name: _____ Phone no.: _____

Relationship: _____
(This name should be the same name as emergency contact on registration form.)

___ Will go home with brother/sister as identified above.

___ Will go home by bus as usual.

___ Will walk home alone.

___ Has a key.

___ Will phone me (parent) when he/she arrives home.

___ Will go to the following:

___ neighbor _____
NAME AND PHONE NUMBER

___ babysitter _____
NAME AND PHONE NUMBER

___ other _____
NAME AND PHONE NUMBER

WHAT SPECIFIC INSTRUCTIONS HAVE YOU GIVEN TO YOUR CHILD(REN)?

Examples:

a) If your child is unable to unlock the door?

b) If arrangements have been made with a neighbor/babysitter and he/she is not home?

c) I ___ have ___ have not given information regarding the location of the house key:

d) Other _____

If any changes to above information are required, please contact school office, 958-6426.

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2020–2021 CLOSING OF SCHOOL, EMERGENCY DISMISSAL INFORMATION FORM

NAME OF CHILD: _____ GRADE: ____ BUS NO. _____

TEACHER: _____ ROOM NO.: _____

MOTHER/GUARDIAN HOME PHONE WORK PHONE

FATHER/GUARDIAN HOME PHONE WORK PHONE

Please list other child(ren) attending École Centrale:

BROTHER/SISTER'S NAME GRADE TEACHER'S NAME

BROTHER/SISTER'S NAME GRADE TEACHER'S NAME

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