

Donwood School Pac Meeting Minutes
April 12, 2016

Present: Stephanie Penner, Karen Krahn, Brandy Koebel, Elizabeth Klassen, Tanya Horton, Noreen Koch, Connie Janzen-Winter

Admin: Ryan Francis, Christine Anderson

Regrets: Deanne Balkissoon, Linda Hirt, Cyndi Sawatzky, Corrina Kroeker, Tanja Winter

Connie Opened Meeting

Minutes were Approved

School Report – Christine Anderson

- Staff appreciation week: Thank you, Thank you!
- Reading incentive update: Super Hero Theme.
- Classroom composition 2016-17 discussion
- Wish list ideas for fundraising:
 - Recess equipment
 - Materials for makerspace to include: Technology, science materials and containers
 - Butterfly garden
 - New tables in the library (learning common)
- Upcoming events and dates:
 - April 22nd: School Planning Day for staff. No classes for students
 - April 28th and 29th: Handball Grade 4 & 5
 - Volunteer Appreciation: May 11th
 - Smudge dates for self-identified students: April 26th, May 17th, June 21st
 - Divisional feast: May 24th
 - Karin James: May 19th
 - Folk dance festival A.M K-3: May 27th
 - Growing and learning fair: May 12, 2-6:00
 - Kindergarten orientation: May 31, 6-7:00
 - Out of Doors excursions for our grade 5 students: May 24th, June 9th, 10th & 17th
 - Leadership BBQ: June 3rd
 - Patrol recognition @ Fun Mountain: June 22nd
 - June 24th: Administration day, no classes for students
 - Year End Reading Celebration: June 28th
 - Grade 5 Farewell: June 29th, 1:00
 - Step Up Day: June 29th, 3:00
- Discussion of Dates for 2016-2017: past practice 2nd Tuesday of each month. Please choose from the following:
 - September 13, 2016
 - October 11, 2016

- November 8, 2016
- December 13, 2016
- January 10, 2017
- February 14, 2017
- March 14, 2017
- April 11, 2017
- May 9, 2017
- June 13, 2017

Reports

Hot Lunch/Corrina

- Brandy Koebel & Deanne Balkissoon will head up the 2016-2017 Hot Lunch program.
- This month is pizza with “homemade” rice krispie cake. Next month will be taco in a bag.

Fundraising/Brandy Koebel

- Plant fundraiser total: \$3730.00. PAC receives 30% of the total of the moneys from the fundraiser. Unofficial profit is \$1324.00.
- They will send out notes asking for volunteers for sorting, etc. for the day of the plants arrive on May 17, 2016.

Staff Appreciation/Brandy Koebel

- went really well
- it was a week long and had different themes for each day
- Candy appeared to be the staff favorite
- went slightly over budget - \$1.38

Treasurer – Noreen Koch

General Fund – \$1250.39

Hot Lunch – \$2437.10

Greening - \$2274.49

Fundraising - \$300.00

Greening Maintenance - \$2500.00

School/Student Suppot - \$0.00

- average profit for hot lunch for the school year is \$182.00 per hot lunch (not including the April hot lunch)

Business Arising

- Wish list from Admin report discussed – Administration will report in the next PAC meeting with a list of items needed for the recess boxes

- Karen Krahn will look into the cost of PAC sponsored CPR training for staff. She will advise at the next PAC meeting
- AM Outdoor supervisors are wearing vests
- Reading in classrooms – Brandy has sent out an email asking for volunteers to help reading with children when a teacher requests assistance. Brandy will start a list, indicating what language the volunteer can assist with. This project is not under the PAC umbrella and future requests/concerns can be directed to Brandy/Administration.
- Nominations for PAC positions taken

Chairperson	Tanya Horton
Vice Chairperson	Brandy Koebel
Treasurer	Linda Hirt
Secretary	Deanne Balkissoon
Hot Lunch	Brandy Koebel & Deanne Balkissoon
Fundraising	Brandy Koebel

Adjourned at 8:30pm