



High School Driver Education Program 2017-2018 Frequently Asked Questions

This is a short FAQ to remind you or help answer questions about the Driver Education course schedule planned at your school.

How are courses scheduled?

Every October and April, Manitoba Public Insurance sends host schools an email notifying them of the start month and name of the instructor(s) who will be teaching the course(s) at their school in the upcoming term. The instructors then work with host schools to finalize course dates and times.

Where can students go for information?

- Once the schedule is finalized (in November and May), courses are published at mpi.mb.ca under [Driver Education Course Finder](#).

Where do students go to pay and register?

- Students can register and pay for courses at any Autopac agent or Manitoba Public Insurance Service Centre.

When does registration begin for each term?

- **Summer/Fall Term** (July 1 to Dec. 31) – Registration begins in **May**.
- **Winter/Spring Term** (Jan. 1 to June 30) – Registration begins in **November**.

Will students be given priority to register for Driver Education courses at their own school?

Priority is given if the school administrator has requested it (this was collected previously from all administrators). Students are grouped in two categories:

Primary (usually students attending the host school) - Students in this group may register for courses as soon as registration is available.

Secondary (usually students from other schools or divisions) - Students in this group may register for courses at the host school **three-four weeks after** those courses have been made available to the primary group.

How can my school help support the Driver Education Program?

Manitoba Public Insurance pays \$5 per student to the school/division for hosting and supporting the Driver Education Program. This fee covers the following support that is critical to the success of the program at your school:

- provide classroom and computer lab space
- allow instructors access to equipment: LCD projector/Smart Board, computers, and photocopier
- make periodic announcements reminding students to register for Driver Education courses (this is helpful for filling courses at schools with low enrollment)
- assist instructors regarding school permit applications
- provide instructors with school/division in-service and school closure dates
- post the Course Finder link (mpi.mb.ca/DL/CourseFinder.aspx) and registration information on your school website

For more information

If you have any other questions or concerns, please contact us at 204-985-7199 (toll free 1-800-261-9928), or email drivereducationdepartment@mpi.mb.ca.

We thank you and look forward to another great year!

Sincerely,



Maria Minenna
Manager, Driver Education and Training



Driver Education Student Admittance Form

This form authorizes the student named below to register for a Driver Education course at the named school. This authorization is on the condition that the student meets all other necessary eligibility criteria for the course that is prescribed. The school retains the right to refuse admittance to any individual on their premises.

**School Transcript
Seal/Stamp**

(Form not valid
without seal/stamp)

School Name

Name of Student

Signature of Student

Name of School Authority

Signature of School Authority

Student Admittance Form Procedures:

School Official: Complete the form and emboss it with the school seal/stamp (this is the same seal used for high school transcripts).

Student: Take the completed form to an Autopac agent or MPI Service Centre to register in the course during secondary registration.

Autopac Agent/Service Centre Representative:

- This form can only be used during the secondary registration phase. It cannot be used during primary registration.
- This form can only be used to allow students to attend a Driver Education course at a host school that the student does not have reciprocity at.