



# Bird's Hill School Lunch Program

3950 Raleigh Street, Winnipeg, MB, R2E 0G9  
Telephone 204-663-7669, Fax 204-668-9378

September 2020

Dear Parents / Guardians:

Re: 2020 / 2021 Lunch Program Registration

Please find attached our Registration Package for the lunch program for the 2020 / 2021 school year. We encourage you to read through the Policies and Expectations that will be emailed to you, which explains our program and contains important information.

Here are a few things to note:

Any student staying at Bird's Hill School during the lunch break, even once, including students travelling by school bus needs to be registered with the Bird's Hill School Lunch Program (BHSLP).

The BHSLP Committee provides on-site supervision of students staying at the school during the lunch break. As lunch breaks are a parental responsibility, if your child is not registered in the BHSLP you must make other arrangements for your child(ren) during the lunch break.

Please return a completed Registration Form for each of your children, along with the applicable post-dated cheques through the school office no later than **Friday, September 25, 2020**. This will allow the BHSLP Committee to appropriately plan for the number of Supervisors required for the school year, in order to provide a safe lunch break environment.

**Please note that:**

- The annual user fee for a student registering as full time and staying every day at school during the lunch break is \$184.00.
- Information on registration and payment options can be found in Sections 1.03, 1.04 and 1.05 of the Policies and Expectations document.
- The Policies and Expectations document will be sent to all families via email.

If you have any questions or concerns, or if you would like more information on becoming involved with the BHSLP Committee, please contact us by leaving a message with the school office (204.663.7669).

The Bird's Hill School Lunch Program (BHSLP) is dedicated to providing our students with a positive environment of respect, responsibility and safety, where parents/guardians may choose to have their children supervised over the lunch break.

**FOR LUNCH PROGRAM USE ONLY**

Student's Name \_\_\_\_\_

Teacher's Name \_\_\_\_\_

Room # \_\_\_\_\_

Full Time

Part Time/Casual

**BIRD'S HILL SCHOOL LUNCH PROGRAM**

**GRADES 1 - 5 REGISTRATION FORM**

**2020 / 2021**

**CHILD'S NAME** \_\_\_\_\_ Birth Date \_\_\_\_\_ Grade in 20 / 21 \_\_\_\_\_  
mm/dd/yyyy

Address \_\_\_\_\_ Postal Code \_\_\_\_\_ Home Phone Number \_\_\_\_\_

**MOTHER/GUARDIAN NAME** \_\_\_\_\_ Employer \_\_\_\_\_

Day Time Phone Number \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

**FATHER/GUARDIAN NAME** \_\_\_\_\_ Employer \_\_\_\_\_

Day Time Phone Number \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

**EMERGENCY CONTACT (Parents will be contacted first)**

NAME \_\_\_\_\_ Relationship To Child \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

**SPECIAL INSTRUCTIONS FOR MY CHILD - i.e. allergies, medications, medical (medical alert bracelet for example)**

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Please check one:

\_\_\_\_ Student lives within 1.6 km of the school (please continue with REGISTRATION OPTIONS).

\_\_\_\_ Student lives outside of the school catchment area (please continue with REGISTRATION OPTIONS).

\_\_\_\_ Student lives within 1.6 km of the school and pays for bussing (please continue with REGISTRATION OPTIONS).

\_\_\_\_ Student lives greater than 1.6 km from the school (please continue with ACKNOWLEDGEMENT).

**Please notify the Lunch Program Coordinator, 204.663.7669, immediately  
of any changes to the above information.**

**REGISTRATION OPTIONS**

Full time - the student will regularly be eating lunch at school 15 days or more per month

Part time - the student will be eating lunch at school 14 days or less per month

**All unpaid fees from the 2019 / 2020 school year must be paid in full  
before registration for the 2020 / 2021 school year will be accepted.**

My child will participate in the lunch program on the following basis (please check one):

- Full time:**  1 cheque \$184.00 per child, dated September 25, 2020 or before.
- 2 cheques \$92.00 per child, dated September 25, 2020 and February 1, 2021.
- 5 cheques \$36.80 per child, dated the 1<sup>st</sup> of each month, September 2020 to January 2021.

**Please carefully consider the number of days of supervision your child will require in considering the following registration options. Refer to section 1.09 Refunds.**

- Part time:**  1 cheque \$92.00 / child dated September 1, 2020 – provides for 92 days (approximately ½ of the school year) of eating lunch at school per child.
- 1 cheque \$46.00 / child dated September 1, 2020 – provides for 46 days (approximately ¼ of the school year) of eating lunch at school per child.
- 1 cheque \$10.00 / child dated September 1, 2020 – provides for 10 days (equivalent of one day per month) of eating lunch at school per child.

**You will be advised when you have five (5) days of use left).**

1. Please return a completed Registration Form for each child, along with post-dated cheques when applicable, to the School Office on or before **FRIDAY, SEPTEMBER 25, 2020.**
2. Please make cheques payable to: **BIRD’S HILL SCHOOL LUNCH PROGRAM**

Payment may be made by one (1) cheque for all children in one family. Individual cheques for each child are not required. Please note child’s/children’s names on the cheque to ensure payment is applied correctly to each student.

Late payment will result in removal from the Lunch Program.

**ACKNOWLEDGEMENT**

My child and I have gone over the attached Policies and Expectations and we understand them. I understand that if they are not followed, my child may lose the privilege of participating in the Lunch Program.

\_\_\_\_\_  
Date                                      Parent / Guardian Name (please print)                                      Parent / Guardian Signature

I understand the expectations of the Lunch Program and I promise to follow them.

\_\_\_\_\_  
Child’s Name (please print)                                      Child’s Signature

**If you have any questions or concerns about the Lunch Program, please contact the Bird’s Hill School Lunch Program Committee, 204-663-7669.**